

ADMINISTRATIVE AGENDA

CITY COUNCIL

CITY OF LONG BRANCH

JANUARY 1, 2009

10:30 A.M.

ROLL CALL:

DAVID G. BROWN, COUNCILMAN
ANTHONY GIORDANO, COUNCILMAN
BRIAN UNGER, COUNCILMAN
DR. MARY JANE CELLI, COUNCIL VICE PRESIDENT
MICHAEL DESTEFANO, COUNCIL PRESIDENT

CERTIFICATION BY CLERK:

I HEREBY CERTIFY THAT THIS MEETING HAS BEEN PUBLISHED IN THE NEWSPAPER IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT AND POSTED AS REQUIRED BY LAW.

Irene A. Joline, RMC
City Clerk

Resolution

R 1-09 Resolution adopting the Temporary Budget

Budget Appropriations 2009		2008 ORIGINAL BUDGET	ANTICIPATED OE	ANTICIPATED SW	26.25% OF ANTIC 2009 S/W	26.25% PRIOR YR S/W	26.25% OF ANTIC 2009 O/E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2009	% OF PRIOR YR BASE	NOTES
a) Operations - within "CAPS"											
General Administration											
Office of the Chief Executive - Mayor											
Salaries and Wages	79,652.00	83,037.00				20,909.00	3,438.75		20,909.00	26.25%	
Other Expenses	15,200.00	13,100.00					9,187.50		3,438.75	22.62%	
Miscellaneous Other Expense (Lobbyist)	35,000.00	35,000.00							35,000.00	100.00%	Prof. Contract
Office of the Chief Administrator											
Salaries and Wages	318,688.00			324,053.50	85,064.04				85,064.04	26.69%	
Other Expenses	11,600.00	11,600.00					3,045.00		3,045.00	26.25%	
Miscellaneous Other Expenses (Vet. Service Officer)	2,500.00	2,500.00					656.25		656.25	26.25%	
Miscellaneous Other Expense (Green City)	30,000.00	30,000.00					7,875.00		7,875.00	26.25%	
Miscellaneous Other Expense (IT Services)	69,000.00	64,370.00					16,897.13		16,897.13	24.49%	
Miscellaneous Other Expenses (Special Events)	45,000.00	45,000.00					11,812.50		45,000.00	100.00%	Start Bookings
Miscellaneous Other Expense (Public Relations)	36,000.00	0.00					0.00				
Division of Personnel											
Salaries and Wages	203,006.00			160,232.00	42,060.90				42,060.90	20.72%	
Other Expenses	2,425.00	2,050.00					538.13		538.13	22.19%	
Central Switchboard											
Salaries and Wages	37,905.00			40,336.00	10,588.20				10,588.20	27.93%	
Office of Emergency Management											
Salaries and Wages	5,000.00			5,000.00	1,312.50				1,312.50	26.25%	
Other Expenses	20,000.00	20,000.00					5,250.00	9,750.00	15,000.00	75.00%	for Emergences
Office of the City Council											
Salaries and Wages	17,500.00			17,500.00	4,593.75				4,593.75	26.25%	
Other Expenses	2,900.00	2,900.00					761.25		761.25	26.25%	
Office of the City Attorney											
Salaries and Wages (City Attorney)	30,000.00			0.00	0.00						

Budget Appropriations 2009		2008 ORIGINAL BUDGET	ANTICIPATED OE	ANTICIPATED SW	26.25% OF ANTIC 2009 SW	26.25% PRIOR YR S/W	26.25% OF ANTIC 2009 O/E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2009	% OF PRIOR YR BASE	NOTES
Salaries and Wages (Prosecutor / Asst City Attorney)	30,000.00	30,000.00	385,000.00	30,000.00	7,875.00		101,062.50	91,437.00	7,875.00	26.25%	Contracts to be awarded
Other Expenses	385,000.00	385,000.00	100,000.00				26,250.00	23,750.00	50,000.00	50.00%	Contracts to be awarded
Misc. -Other Expenses (Labor Counsel)	100,000.00	100,000.00	10,000.00				2,625.00	7,375.00	10,000.00	100.00%	Contracts to be awarded
Misc. -Other Expenses (Planning Board Attorney)	10,000.00	10,000.00	10,000.00				2,625.00	7,375.00	10,000.00	100.00%	Contracts to be awarded
Misc. -Other Expenses (Zoning Board Attorney)	10,000.00	10,000.00	10,000.00				1,312.50	3,687.50	5,000.00	100.00%	Contracts to be awarded
Misc. -Other Expenses (Prosecutor / Asst City Attorney)	5,000.00	5,000.00	5,000.00				7,875.00		7,875.00		
Misc. - Other Expenses (Retainer City Attorney)			30,000.00								
Office of the City Clerk											
Salaries and Wages	187,286.00	187,286.00	15,355.00	194,651.00	51,095.89		4,030.69	10,568.75	51,095.89	27.28%	
Other Expenses	21,755.00	21,755.00	44,500.00				11,661.25		22,250.00	47.85%	Publications
Misc- Other Expenses	46,500.00	46,500.00									
Department of Finance											
Office of the Director											
Salaries and Wages	239,348.00	239,348.00	41,000.00	248,772.00	65,302.65		10,762.50		65,302.65	27.28%	
Other Expenses	41,000.00	41,000.00							10,762.50	26.25%	
Division of Accounts and Control											
Salaries and Wages	293,735.00	293,735.00	47,200.00	271,539.00	71,278.99		12,390.00	57,303.75	71,278.99	24.27%	
Other Expenses	47,200.00	47,200.00					20,396.25		12,390.00	26.25%	
Misc. Other Expenses (Audit Services)	77,700.00	77,700.00							77,700.00	100.00%	Prof. Service Contract
Office of the Tax Collector											
Salaries and Wages	214,393.00	214,393.00	25,920.00	225,479.00	59,188.24		6,804.00		59,188.24	27.61%	
Other Expenses	27,620.00	27,620.00							6,804.00	24.63%	
Division of Purchasing											
Salaries and Wages	210,654.00	210,654.00	10,000.00	220,661.00	57,923.51		2,625.00	7,375.00	57,923.51	27.50%	City Wide Purchasing
Other Expenses	10,000.00	10,000.00					131.25	368.75	10,000.00	100.00%	Nature of Account
Miscellaneous Other Expenses	500.00	500.00							500.00		
Central Reproduction											
Other Expenses	5,600.00	5,600.00					1,470.00		1,470.00	26.25%	

<u>Budget Appropriations 2009</u>		2008 ORIGINAL BUDGET	ANTICIPATED OE	ANTICIPATED SW	26.25% OF ANTIC 2009 SW	26.25% PRIOR YR S/W	26.25% OF ANTIC 2009 O/E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2009	% OF PRIOR YR BASE	NOTES
Salaries and Wages	1,015,179.00	27,600.00	1,086,422.00	285,185.78	7,245.00	15,000.00	285,185.78	28.09%			
Other Expenses	27,850.00	27,600.00	1,664,500.00	42,699.04	131.25	(175,000.00)	22,245.00	79.87%	Uniforms		
Disposal Costs (Sanitation and Recycling)	1,671,675.00	1,664,500.00	162,663.00	2,625,000.00	98,487.38	2,450,000.00	436,931.25	26.14%			
Other Expenses	156,154.00	500.00	10,000,000.00	100,375.01	43,344.79	100,375.01	42,699.04	27.34%			
Department of Public Safety	156,154.00	500.00	162,663.00	42,699.04	131.25	(175,000.00)	42,699.04	26.25%			
Office of the Director	156,154.00	500.00	162,663.00	42,699.04	131.25	(175,000.00)	42,699.04	26.25%			
Salaries and Wages	156,154.00	500.00	162,663.00	42,699.04	131.25	(175,000.00)	42,699.04	26.25%			
Other Expenses	156,154.00	500.00	162,663.00	42,699.04	131.25	(175,000.00)	42,699.04	26.25%			
Division of Police	9,372,700.00	375,190.00	10,000,000.00	2,625,000.00	98,487.38	2,450,000.00	98,487.38	26.14%			
Salaries and Wages	9,372,700.00	375,190.00	10,000,000.00	2,625,000.00	98,487.38	2,450,000.00	98,487.38	26.14%			
Other Expenses	341,233.00	375,190.00	382,381.00	100,375.01	43,344.79	100,375.01	98,487.38	29.42%			
Police Dispatch	341,233.00	375,190.00	382,381.00	100,375.01	43,344.79	100,375.01	98,487.38	29.42%			
Salaries and Wages	341,233.00	375,190.00	382,381.00	100,375.01	43,344.79	100,375.01	98,487.38	29.42%			
Other Expenses	159,311.00	1,455.00	165,123.00	43,344.79	361.94	1,073.06	43,344.79	27.21%	Minimal Budget		
School Traffic Guards	159,311.00	1,455.00	165,123.00	43,344.79	361.94	1,073.06	43,344.79	27.21%			
Salaries and Wages	159,311.00	1,455.00	165,123.00	43,344.79	361.94	1,073.06	43,344.79	27.21%			
Other Expenses	173,891.00	27,128.00	170,791.00	44,832.64	7,121.10	6,000.00	49,832.64	48.37%	Snow, Etc.		
Traffic Control	173,891.00	27,128.00	170,791.00	44,832.64	7,121.10	6,000.00	49,832.64	48.37%	Snow, Etc.		
Salaries and Wages	173,891.00	27,128.00	170,791.00	44,832.64	7,121.10	6,000.00	49,832.64	48.37%	Snow, Etc.		
Other Expenses	27,128.00	27,128.00	170,791.00	44,832.64	7,121.10	6,000.00	49,832.64	48.37%	Snow, Etc.		
Division of Fire	2,233,727.00	180,738.00	2,289,521.00	600,999.26	47,443.73	(1,443.75)	600,999.26	26.91%			
Salaries and Wages	2,233,727.00	180,738.00	2,289,521.00	600,999.26	47,443.73	(1,443.75)	600,999.26	26.91%			
Other Expenses	180,738.00	180,738.00	2,289,521.00	600,999.26	47,443.73	(1,443.75)	47,443.73	26.25%	Not Due		
Miscellaneous Other Expense (Chiefs Honorariums)	5,500.00	5,500.00	2,289,521.00	600,999.26	47,443.73	(1,443.75)	47,443.73	26.25%	Not Due		
Miscellaneous Other Expense (Fire Truck Leases)	97,150.54	97,150.54	2,289,521.00	600,999.26	47,443.73	(1,443.75)	47,443.73	26.25%	Not Due		
Fire House Rental	32,100.00	32,100.00	2,289,521.00	600,999.26	47,443.73	(1,443.75)	47,443.73	26.25%	Not Due		

Budget Appropriations 2009		2008 ORIGINAL BUDGET	ANTICIPATED OE	ANTICIPATED SW	26.25% OF ANTIC 2009 SW	26.25% PRIOR YR S.W	26.25% OF ANTIC 2009 O/E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2009	% OF PRIOR YR BASE	NOTES
Miscellaneous Other Expenses	2,000.00	21,550.00					5,656.88	(5,656.88)			Not Due
Contribution to Volunteer First Aid Squads							16,012.50	(16,012.50)			Not Due
Other Expenses	61,000.00	61,000.00									
Division of Fire											
Uniform Fire Safety											
(Chapter 383, P.L. 1983)											
Salaries and Wages	428,102.00		478,772.00	125,677.65	7,428.75	42,746.29			125,677.65	29.36%	
Other Expenses	31,295.00	28,300.00							7,428.75	23.74%	
Miscellaneous Other Expense	162,843.00	162,843.00							42,746.29	26.25%	
Department of Health											
Office of the Director											
Salaries and Wages	409,142.00		454,053.00	119,188.91	13,059.38	787.50			119,188.91	29.13%	
Other Expenses	49,750.00	49,750.00							28,059.38	56.40%	Visiting Nurse Contract
Miscellaneous Other Expenses											
Bloodborne Pathogen Immunization	3,000.00	3,000.00							3,000.00	100.00%	PO to be issued
Animal Control Subsidy (to Trust)	207,000.00	200,000.00					52,500.00	50,000.00	102,500.00	49.52%	Need Minimal budget
Public Health Consortium	9,304.00	18,908.00					4,963.35	13,944.65	18,908.00	203.22%	Contractual
Bureau of Welfare											
Miscellaneous Other Expenses (Reloc)	10,000.00	10,000.00					2,625.00	7,375.00	10,000.00	100.00%	Emergency Account
Department of Recreation											
Office of the Director											
Salaries and Wages	355,724.00		371,529.00	97,526.36	2,703.75	11,466.00			97,526.36	27.42%	
Other Expenses	10,300.00	10,300.00							2,703.75	26.25%	
Miscellaneous Other Expense	43,710.00	43,680.00							14,466.00	33.10%	Rental Payments
Bureau of Recreation											
Salaries and Wages	45,000.00		55,000.00	14,437.50	10,736.25	8,242.50			24,437.50	54.31%	Winter Programs
Other Expenses	40,900.00	40,900.00							21,736.25	53.14%	Winter Programs
Miscellaneous-Other Expenses (celebrations)	32,000.00	31,400.00							8,242.50	25.76%	

<u>Budget Appropriations 2009</u>		2008 ORIGINAL BUDGET	ANTICIPATED OE	ANTICIPATED SW	26.25% QF ANTIC 2009 SW	26.25% PRIOR YR S/W	26.25% QF ANTIC 2009 O/E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2009	% OF PRIOR YR BASE	NOTES
Department of Building & Development											
Office of the Director											
Salaries and Wages	96,794.00			100,865.00	26,477.06		2,205.00		26,477.06	27.35%	
Other Expenses	8,400.00		8,400.00				2,205.00		2,205.00	26.25%	
Miscellaneous Other Expense (Demolition)	15,000.00		10,000.00				2,625.00		2,625.00	17.50%	
Miscellaneous Other Expense (Special Events)	0.00		0.00				0.00				
(Moved to Administrator)											
Office of the Construction Code Official											
Salaries and Wages	376,558.00			353,652.00	92,833.65		4,528.13		92,833.65	24.65%	
Other Expenses	20,250.00		17,250.00				4,528.13		4,528.13	22.36%	
Miscellaneous Other Expense	133,875.00		133,875.00				35,142.19		35,142.19	26.25%	
Office of Planning											
Salaries and Wages	229,429.00			236,122.00	61,982.03		2,625.00		61,982.03	27.02%	
Other Expenses	6,508.00		10,000.00				2,625.00		2,625.00	40.33%	
Miscellaneous-Other Expenses	268,000.00		268,000.00				70,359.00	59,650.00	130,000.00	48.51%	Redevelopment Prof.
Office of the Tax Assessor											
Salaries and Wages	134,665.00			147,507.00	36,720.59		1,627.50		38,720.59	28.75%	
Other Expenses	6,200.00		6,200.00				1,627.50		1,627.50	26.25%	
Miscellaneous Other Expenses	61,400.00		78,195.00				20,526.19		20,526.19	33.43%	
Municipal Court											
Salaries and Wages	345,772.00			362,032.00	95,033.40		46,558.84	85,000.00	95,033.40	27.48%	
Other Expenses	174,565.00		177,367.00				46,558.84		131,558.84	75.36%	Encumber Rent
Municipal Public Defender											
Salaries and Wages	22,000.00			22,000.00	5,775.00				5,775.00	26.25%	
Unclassified:											
Utilities:											
Electricity	323,400.00		323,400.00				84,892.50		84,892.50	26.25%	
Telephone	165,000.00		165,000.00				43,312.50		43,312.50	26.25%	

Budget Appropriations 2009

	2008 ORIGINAL BUDGET	ANTICIPATED OE	ANTICIPATED SW	26.25% OF ANTIC 2009 SW	26.25% PRIOR YR SW	26.25% OF ANTIC 2009 O/E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2009	% OF PRIOR YR BASE	NOTES
Expenditures-Municipal within "CAPS"	812,254.92	3,102,316.90				814,358.19	(596,001.30)	218,356.89	27.37%	
Total General Appropriations for Municipal Purposes within "CAPS"	35,062,132.46	17,214,972.41	21,616,281.50	5,674,273.89	20,909.00	4,497,133.04	37,146.15	10,229,462.16	56.60%	
(A) Operations - Excluded from "CAPS"										
Maintenance of Free Public Library	1,447,592.40	1,664,731.26				436,991.96		436,991.96	30.19%	
Police and Fire Retirement System	2,181,479.00	0.00				0.00				
Public Employees Retirement System	472,471.00	668,163.00				175,392.79	(175,392.79)			Not Due
Disposal Costs (Sanitation and Recycling)										
Other Expenses (Recycling)	34,000.00	34,000.00				8,925.00		8,925.00	26.25%	
Insurance										
Group Plans for Employees	0.00	0.00				0.00				
Total Other Op Excluded From Caps	4,136,542.40	2,366,894.26				621,309.74	(175,392.79)	445,916.96	10.78%	
Implementation of "911" System										
Other Expenses	62,727.36	62,727.36				16,465.93	(16,465.93)			Not Due
Total Interlocal Municipal Service Ag.	62,727.36	62,727.36				16,465.93	(16,465.93)			
State and Federal Programs Off-Set by Revenues										
State of New Jersey										
Department of Environmental Protection										
Clean Communities Grant	34,675.60	0.00				0.00				

Budget Appropriations 2009		2008 ORIGINAL BUDGET	ANTICIPATED OE	ANTICIPATED SW	26.25% OF ANTIC 2009 SW	26.28% PRIOR YR S/W	26.25% OF ANTIC 2009 O/E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2009	% OF PRIOR YR BASE	NOTES
Excluded from "CAPS"											
(1) DEFERRED CHARGES											
Emergency Authorizations		84,000.00	101,500.00				26,643.75	(26,643.75)			Not Required at this time
Special Emergency Auth 5 Yr (40A:4-55)		34,000.00	34,000.00				8,925.00	(8,925.00)			Not Required at this time
Deferred Charges to future taxation-Unfunded		0.00	0.00				0.00				
Total Deferred Charges - Municipal-											
Excluded from "CAPS"		118,000.00	135,500.00				35,568.75	(35,568.75)			
Total General Appropriations for Municipal Purposes Excluded from "CAPS"		8,126,613.47	6,199,337.96				1,627,326.21	2,452,807.08	4,080,133.30	50.21%	
Total General Appropriations - Excluded from "CAPS"		8,126,613.47	6,199,337.96				1,627,326.21	2,452,807.08	4,080,133.30	50.21%	
Subtotal General Appropriations (Items (H-1) and (O))		43,188,745.93	23,414,310.37	21,616,281.50	5,674,273.89	20,909,007	6,124,459.26	2,489,953.23	14,309,595.46	33.13%	
Reserve for Uncollected Taxes		1,872,954.07	1,942,466.87				485,616.72	(485,616.72)			Not Required
Total General Appropriations		45,061,700.00	25,356,777.24	21,616,281.50	5,674,273.89	20,909,000	6,610,075.98	2,004,336.51	14,309,595.46	31.76%	