

**RESOLUTIONS ADOPTED BY COUNCIL ON JANUARY 1, 2014:**

**R1-14 RESOLUTION 2014 TEMPORARY BUDGET**

**R2-14 RESOLUTION AWARDING A CONTRACT TO PENNONI ASSOCIATES INC FOR BOUNDARY AND TOPOGRAPHIC SURVEY WATERFRONT AREA (REMOVED FROM DECEMBER 30, 2013 AGENDA)**

R# 1-14

**RESOLUTION  
2014 TEMPORARY BUDGET**

WHEREAS, it is necessary to make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the 2014 Budget, and,

WHEREAS, N.J.S.A. 40A: 4-19 allows for the creation of such appropriations, not to exceed 26.25% of the total of the appropriations made for all purposes in the budget of the preceding fiscal year, excluding, in both instances, appropriations made for Interest and Debt Redemption charges, Capital Improvements and Public Assistance, and,

WHEREAS, the Director of Finance has compiled a Temporary budget in conformity with N.J.S.A. 40A: 4-19, and,

WHEREAS, said appropriations, before provision for Interest and Debt Redemption charges, Public Assistance, and Capital Improvement Fund total \$11,852,044.59, to which is added Interest and Debt Redemption charges, Capital Improvement Fund and Public Assistance appropriations totaling \$5,176,456.00, for a total Temporary Budget \$17,028,500.59.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Long Branch that the attached list of appropriations totaling \$17,028,500.59 be, and the same is, hereby adopted as the Temporary Budget of the City of Long Branch for the year 2014.

OFFERED: Sirianni  
SECOND: Bastelli  
AYES: 5  
NAYES: 0  
ABSENT: 0  
ABSTAIN: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH  
I, KATHY L. SCHMELZ, MUNICIPAL CLERK OF THE CITY OF  
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING  
TO BE A TRUE, COMPLETE AND CORRECT COPY OF  
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A  
REGULAR MEETING HELD ON 1-1-14  
IN WITNESS WHEREOF, I HAVE HEREUNTO SET  
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE  
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW  
JERSEY THIS 2nd DAY OF JANUARY 2014  
Kathy Schmeltz  
MUNICIPAL CLERK, R.M.C.

# TEMPORARY BUDGET CALCULATION FOR 2014

ADOPTED BUDGET 2013		51,100,000.00
LESS PRIOR YEAR APPROPRIATIONS FOR: INTEREST AND DEBT REDEMPTION CHARGES:		
MUNICIPAL	4,875,803.70	
CAPITAL IMPROVEMENTS	191,000.00	
	-----	5,066,803.70
BASE ON WHICH TEMPORARY BUDGET IS CALCULATED		----- 46,033,196.30
MAXIMUM TEMPORARY BUDGET PERCENTAGE		26.25%
TWENTY SIX AND 25/100 PERCENT INCREASE		----- 12,083,714.03
JANUARY 1 TEMPORARY BUDGET	17,028,500.59	17,028,500.59
LESS CURRENT YEAR APPROPRIATIONS FOR:		
DEBT SERVICE	(5,076,456.00)	
CAPITAL IMPROVEMENTS	(100,000.00)	
	-----	(5,176,456.00)
TOTAL TEMPORARY BUDGET JANUARY 1 SUBJECT TO MAX		----- 11,852,044.59
BELOW ALLOWABLE MAX		----- ----- 231,669.44

The 2014 Temporary budget is well within maximum allowances.

After January 1, 2014 we will be making additions to the Temporary budget, possibly as early as the first regular meeting on January 14, 2014.

These future items are added as the amounts are more accurately known and by passing these Emergency Temporary Appropriations you, as the Council, agree that they will be incorporated in the regular 2014 Budget as adopted.

Budget Appropriations 2013		ADOPTED 2013 BUDGET	MAYOR'S 2014 WORKING BUDGET	ANTICIPATED SW	ANTICIPATED OE	26.25% OF ANTIC 2014 S/W	26.25% OF ANTIC 2014 O / E	26.25% OF PRIOR YEAR O / E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2014	% OF PRIOR YR BASE	% OF CURRENT YR. BASE	NOTES
a) Operations - within "CAPS"													
General Administration													
Office of the Chief Executive - Mayor													
Salaries and Wages	63,305.00	64,381.00	64,381.00			16,900.00				16,900.00	26.70%	26.25%	
Other Expenses	8,000.00	8,400.00		8,400.00			2,205.00			2,205.00	27.56%	26.25%	
Office of the Chief Administrator													
Salaries and Wages	418,637.00	434,307.00	434,307.00			114,006.00				114,006.00	27.23%	26.25%	
Other Expenses	10,440.00	13,300.00		13,300.00			3,491.00			3,491.00	33.44%	26.25%	
Miscellaneous Other Expenses (Vet. Service Officer)	2,860.00	2,800.00		2,800.00			735.00			735.00	25.70%	26.25%	
Miscellaneous Other Expense (Green City)	5,800.00	5,800.00						1,523.00		1,523.00	26.26%	26.26%	
Miscellaneous Other Expense (IT Services)	63,900.00	81,400.00		81,400.00			21,368.00			21,368.00	33.44%	26.25%	
Miscellaneous Other Expenses (Special Events)	40,500.00	40,500.00		40,500.00			10,631.00		29,869.00	40,500.00	100.00%	100.00%	Start Summer Bookings
Division of Personnel													
Salaries and Wages	113,024.00	115,155.00	115,155.00			30,228.00				30,228.00	26.74%	26.25%	
Other Expenses	4,048.00	2,400.00		2,400.00			630.00			630.00	15.56%	26.25%	
Central Switchboard													
Salaries and Wages	47,859.00	49,011.00	49,011.00			12,865.00				12,865.00	26.88%	26.25%	
Office of Emergency Management													
Salaries and Wages	7,500.00	7,500.00	7,500.00			1,969.00				1,969.00	26.25%	26.25%	
Other Expenses	43,164.00	43,164.00						11,331.00	10,251.00	21,582.00	50.00%	50.00%	for Emergencies
Office of the City Council													
Salaries and Wages	17,500.00	17,500.00	17,500.00			4,594.00				4,594.00	26.25%	26.25%	
Other Expenses	3,250.00	3,150.00		3,150.00			827.00			827.00	25.45%	26.25%	
Office of the City Attorney													
Salaries and Wages (Prosecutor / Ass't City Attorney)	30,000.00	30,000.00	30,000.00			7,875.00				7,875.00	26.25%	26.25%	
Other Expenses	540,000.00	540,000.00						141,750.00	128,250.00	270,000.00	50.00%	50.00%	Contracts to be awarded
Misc. -Other Expenses (Labor Counsel)	100,000.00	100,000.00						26,250.00	23,750.00	50,000.00	50.00%	50.00%	Contracts to be awarded
Misc. -Other Expenses (Planning Board Attorney)	10,000.00	10,000.00						2,625.00	2,375.00	5,000.00	50.00%	50.00%	Contracts to be awarded
Misc. -Other Expenses (Zoning Board Attorney)	10,000.00	10,000.00						2,625.00	2,375.00	5,000.00	50.00%	50.00%	Contracts to be awarded
Misc. -Other Expenses (Prosecutor / Ass't City Attorney)	5,000.00	5,000.00						1,313.00	1,187.00	2,500.00	50.00%	50.00%	Contracts to be awarded
Misc. - Other Expenses (Retainer City Attorney)	30,000.00	30,000.00						7,875.00	7,125.00	15,000.00	50.00%	50.00%	Contracts to be awarded
Office of the City Clerk													
Salaries and Wages	151,197.00	165,835.00	165,835.00			43,532.00				43,532.00	28.79%	26.25%	



Budget Appropriations 2013	ADOPTED 2013 BUDGET	MAYOR'S 2014 WORKING BUDGET	ANTICIPATED SW	ANTICIPATED OE	26.25%	26.25%	26.25%	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2014	%	%	NOTES
					OF ANTIC 2014 S/W	OF ANTIC 2014 O / E	OF PRIOR YEAR O / E			OF PRIOR YR BASE	OF CURRENT YR. BASE	
Other Expenses	100,000.00	100,000.00					26,250.00	23,750.00	50,000.00	50.00%	50.00%	Award Contracts
Municipal Garage												
Salaries and Wages	372,808.00	385,679.00	385,679.00		101,241.00			27,318.67	128,559.67	34.48%	33.33%	Snow Provision
Other Expenses	405,500.00	405,500.00					106,444.00	28,722.67	135,166.67	33.33%	33.33%	Snow and Uniforms
Division of Parks												
Salaries and Wages	294,019.00	249,278.00	249,278.00		65,435.00			17,657.67	83,082.67	28.26%	33.33%	Snow Provision
Other Expenses	46,500.00	46,500.00						3,294.00	15,500.00	33.33%	33.33%	Snow and Uniforms
Miscellaneous Other Expense	35,000.00	35,000.00		0.00				2,478.67	11,666.67	33.33%		Not Required at this time
Division of Public Facilities												
Salaries and Wages	768,064.00	831,577.00	831,577.00		218,289.00			58,903.33	277,192.33	36.09%	33.33%	Snow Provision
Other Expenses	151,000.00	151,000.00						10,695.33	50,333.33	33.33%	33.33%	Snow and Uniforms
Misc. Other Expenses	10,200.00	10,200.00						7,522.00	10,200.00	100.00%	100.00%	Rent
Division of Solid Waste / Recycling												
Salaries and Wages	1,020,580.00	1,088,138.00	1,088,138.00		285,636.00			77,076.67	362,712.67	35.54%	33.33%	Snow Provision
Other Expenses	26,000.00	26,000.00						1,841.67	8,666.67	33.33%	33.33%	Snow and Uniforms
Disposal Costs (Sanitation and Recycling)												
Other Expenses	1,328,500.00	1,328,500.00							348,731.00	26.25%	26.25%	
Department of Public Safety												
Office of the Director												
Salaries and Wages	167,368.00	187,847.00	187,847.00		49,310.00				49,310.00	29.46%	26.25%	
Other Expenses	450.00	450.00		450.00					118.00	26.22%	26.22%	
Division of Police												
Salaries and Wages	9,257,453.19	9,354,278.00	9,354,278.00		2,455,498.00				2,455,498.00	26.52%	26.25%	
Other Expenses	510,075.00	510,075.00		510,075.00					133,895.00	26.25%	26.25%	
Police Dispatch												
Salaries and Wages	401,766.00	405,276.00	405,276.00		106,385.00				106,385.00	26.48%	26.25%	
School Traffic Guards												
Salaries and Wages	192,638.00	199,771.00	199,771.00		52,440.00				52,440.00	27.22%	26.25%	
Other Expenses	1,310.00	1,309.50		1,309.50				966.00	1,310.00	100.00%	100.04%	Minimal Budget
Traffic Control												
Salaries and Wages	191,597.00	196,755.00	196,755.00		51,648.00			13,937.00	65,585.00	34.23%	33.33%	Snow, Etc.
Other Expenses	24,415.00	24,415.20		24,415.20				1,729.40	8,138.40	33.33%	33.33%	Snow, Etc.

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					OF ANTIC 2014 S/W	OF ANTIC 2014 O / E	OF PRIOR YEAR O / E			OF PRIOR YR BASE	OF CURRENT YR. BASE	
Division of Fire												
Salaries and Wages	2,347,015.00	2,127,392.00	2,127,392.00		558,440.00				558,440.00	23.79%	26.25%	
Other Expenses	169,375.00	169,375.00					44,461.00		44,461.00	26.25%	26.25%	
Miscellaneous Other Expense (Chiefs Honorariums)	5,500.00	5,500.00					1,444.00	(1,444.00)				Not Required at this time
Miscellaneous Other Expense (Fire Truck Leases)	67,980.54	67,980.54					17,845.00	(17,845.00)				Not Required at this time
Fire House Rental	32,100.00	32,100.00					8,426.00	(8,426.00)				Not Required at this time
Miscellaneous Other Expenses	16,000.00	16,000.00					4,200.00		4,200.00	26.25%	26.25%	
Contribution to Volunteer First Aid Squads												
Other Expenses	61,000.00	61,000.00					16,013.00	(16,013.00)				Not Required at this time
Division of Fire												
Uniform Fire Safety (Chapter 383, P.L. 1983)												
Salaries and Wages	412,361.00	472,229.00	472,229.00		123,960.00				123,960.00	30.06%	26.25%	
Other Expenses	24,900.00	24,900.00		24,900.00			6,536.00		6,536.00	26.25%	26.25%	
Miscellaneous Other Expense	154,850.00	154,850.00					40,648.00		40,648.00	26.25%	26.25%	
Department of Health												
Office of the Director												
Salaries and Wages	452,840.00	476,496.00	476,496.00		125,080.00				125,080.00	27.62%	26.25%	
Other Expenses	46,552.00	47,552.00		47,552.00			12,482.00	11,294.00	23,776.00	51.07%	50.00%	Visiting Nurse Contract
Miscellaneous Other Expenses												
Bloodborne Pathogen Immunization	2,700.00	1,700.00		1,700.00			446.00	1,991.00	2,437.00	90.26%	143.35%	PO to be issued
Animal Control Subsidy (to Trust)	240,000.00	240,000.00							63,000.00	26.25%	26.25%	Need Minimal budget
Public Health Consortium	18,562.00	18,562.00		18,562.00			4,873.00	13,689.00	18,562.00	100.00%	100.00%	Contract Required
Bureau of Welfare												
Miscellaneous Other Expenses (Reloc)	9,000.00	9,000.00							9,000.00	100.00%	100.00%	Emergency Account
Department of Recreation												
Office of the Director												
Salaries and Wages	334,057.00	344,691.00	344,691.00		90,481.00				90,481.00	27.09%	26.25%	
Other Expenses	28,285.00	26,535.00		26,535.00			6,965.00		6,965.00	24.62%	26.25%	
Miscellaneous Other Expense	15,410.00	15,410.00		15,410.00			4,045.00		4,045.00	26.25%	26.25%	Rental Payments
Bureau of Recreation												
Salaries and Wages	142,896.00	55,000.00	55,000.00		14,438.00			13,062.00	27,500.00	19.24%	50.00%	Winter Programs
Other Expenses	41,485.00	41,535.00		41,535.00			10,903.00	9,839.86	20,742.86	50.00%	49.94%	Winter Programs





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Municipal within "CAPS"													
DEFERRED CHARGES:													
Emergency Authorizations	0.00	0.00											
STATUTORY EXPENDITURES:													
Public Employees Retirement System	1,053,326.00	1,127,866.00		1,127,866.00		296,065.00			(296,065.00)				Not Required at this time
Social Security System (O.A.S.I.)	896,000.00	896,000.00						235,200.00		235,200.00	26.25%		
Police & Firemens Retirement System of New Jersey	2,839,770.00	2,749,099.00		2,749,099.00		721,638.00			(721,638.00)				Not Required at this time
Defined Contribution Retirement Plan	10,000.00	15,000.00		15,000.00		3,938.00				3,938.00	26.25%		
Unemployment Insurance	150,000.00	150,000.00						39,375.00	(39,375.00)				Not Required at this time
Total Deferred Charges and Statutory Expenditures-Municipal within "CAPS"	4,949,096.00	4,937,965.00		3,891,965.00		1,021,641.00		274,575.00	(1,057,078.00)	239,138.00	4.832%	6.144%	
Total General Appropriations for Municipal Purposes within "CAPS"	40,879,584.73	41,271,102.24	21,661,454.00	12,242,745.70	5,686,130.00	3,213,718.00	1,845,552.00	394,634.09	11,228,300.09	27.47%	33.12%		
(A) Operations - Excluded from "CAPS"													
Maintenance of Free Public Library	1,514,290.00	1,457,703.11		607,895.11		159,572.00				159,572.00	10.54%	26.25%	
Employee Group Health	220,841.00	220,841.00						57,971.00	(57,971.00)				Not Required at this time
Disposal Costs (Sanitation and Recycling) Other Expenses (Recycling)	45,000.00	45,000.00						11,813.00	(11,813.00)				Not Required at this time
Special Emergency Appropriation (Sandy)													
Total Other Op Excluded From Caps	1,780,131.00	1,723,544.11		607,895.11		159,572.00		69,784.00	(69,784.00)	159,572.00	8.96%	26.25%	
Implementation of "911" System Other Expenses	109,697.06	109,697.06						28,795.00	(28,795.00)				Not Required at this time





Budget Appropriations 2013		ADOPTED 2013 BUDGET	MAYOR'S 2014 WORKING BUDGET	ANTICIPATED SW	ANTICIPATED OE	26.25% OF ANTIC 2014 S/W	26.25% OF ANTIC 2014 O/E	26.25% OF PRIOR YEAR O/E	ADJUSTMENTS	TEMPORARY BUDGET JAN 1, 2014	% OF PRIOR YR BASE	% OF CURRENT YR. BASE	NOTES
Lake Takanassee Bank Stabilization			0.00		0.00								
U. S. Department of Agriculture													
Hurricane Sandy Recovery													
Federal Share			197,437.50		197,437.50		51,827.00		145,610.50	197,437.50		100.00%	
Local Share			20,250.00		20,250.00		5,316.00		14,934.00	20,250.00		100.00%	
Total State and Federal Programs Off-Set by Revenues	849,396.39	464,172.50		464,172.50			121,846.00	158,264.00	184,062.50	464,172.50	54.65%	100.00%	
Total Operations Excluded from "CAPS"	2,739,224.45	2,297,413.67		1,072,067.61			281,418.00	256,843.00	85,483.50	623,744.50	22.77%	58.18%	
Capital Improvements - Excluded from "CAPS"													
Capital Improvement Fund	100,000.00	100,000.00		100,000.00			26,250.00		73,750.00	100,000.00	100.00%	100.00%	for Bonding
Capital Projects:													
Acquisition of Equipment:													
Department of Recreation													
Bureau of Conservation (Beach)	23,500.00	0.00		0.00				6,169.00	(6,169.00)	0.00	0.00%	100.00%	Not Required at this time
Department of Public Safety													
Division of Fire	52,000.00	0.00		0.00				13,650.00	(13,650.00)	0.00	0.00%	100.00%	Not Required at this time
Office of Emergency Management (OEM)	15,500.00	0.00		0.00				4,069.00	(4,069.00)	0.00	0.00%	100.00%	Not Required at this time
State of New Jersey													
Dept. of Transportation Grants		0.00		0.00									
Sairs Avenue Project													
Total Capital Improvements Excluded from "CAPS"	191,000.00	100,000.00		100,000.00			26,250.00	23,888.00	49,862.00	100,000.00	100.00%	400.00%	
Municipal Debt Service Excluded form "CAPS"													
Payment of Bond Principal	1,855,000.00	2,100,000.00		2,100,000.00			551,250.00		1,548,750.00	2,100,000.00	113.21%	100.00%	
Payment of Bond Anticipation Notes	254,000.00	339,000.00		339,000.00			88,988.00		250,012.00	339,000.00	133.46%	100.00%	
Interest on Bonds	1,232,665.63	1,157,853.13		1,157,853.13			303,936.00		853,917.13	1,157,853.13	93.93%	100.00%	
Interest on Notes	229,912.50	211,877.40		211,877.40			55,618.00		156,259.40	211,877.40	92.16%	100.00%	
Interest on Tax Anticipation Notes	0.00	0.00		0.00					0.00	0.00			
Ineterst and Principal on Green Trust	120,216.97	120,216.87		120,216.87			31,557.00		88,659.87	120,216.87	100.00%	100.00%	
Ineterst and Principal on Unsafe Bldg. Demo Grant (DCA)	29,508.60	29,508.60		29,508.60			7,746.00		21,762.60	29,508.60	100.00%	100.00%	

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Payment of Special Emerg. Note Principal	1,075,000.00	1,075,000.00		1,075,000.00			282,188.00		792,812.00	1,075,000.00	100.00%	100.00%	
Interest on Special Emergency Notes	79,500.00	43,000.00		43,000.00			11,288.00		31,712.00	43,000.00	54.09%	100.00%	
Total Municipal Debt Service - excluded from "CAPS"	4,875,803.70	5,076,456.00		5,076,456.00			1,332,571.00		3,743,885.00	5,076,456.00	104.12%	100.00%	
Deferred Charges - Municipal- Excluded from "CAPS"													
(1) DEFERRED CHARGES	0.00	0.00											
Emergency Authorizations	150,000.00	14,000.00		14,000.00			3,675.00		(3,675.00)				Not Required at this time
Special Emergency Auth 5 Yr (40A:4-55)	0.00	140,000.00		140,000.00			36,750.00		(36,750.00)				Not Required at this time
Deferred Charges to future taxation-Unfunded													None Due
Total Deferred Charges - Municipal- Excluded from "CAPS"	150,000.00	154,000.00		154,000.00			40,425.00		(40,425.00)				
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	7,956,028.15	7,627,869.67		6,402,523.61			1,680,664.00	280,731.00	3,838,805.50	5,800,200.50	72.90%	90.59%	
Total General Appropriations - Excluded from "CAPS"	7,956,028.15	7,627,869.67		6,402,523.61			1,680,664.00	280,731.00	3,838,805.50	5,800,200.50	72.90%	90.59%	
Subtotal General Appropriations (Items (H-1) and (O))	48,835,612.88	48,898,971.91	21,661,454.00	18,645,269.31	5,686,130.00	4,894,382.00	2,126,283.00		4,233,439.59	17,028,500.59	34.87%	42.25%	
Reserve for Uncollected Taxes	2,272,315.54	2,302,245.35											Not Required at this time
Total General Appropriations	51,107,928.42	51,201,217.26	21,661,454.00	18,645,269.31	5,686,130.00	4,894,382.00	2,126,283.00		4,233,439.59	17,028,500.59	33.32%	42.25%	
Operations	43,768,809.18	43,722,515.91	21,661,454.00	13,468,813.31	5,686,130.00	3,535,561.00	2,102,395.00		439,692.59	11,852,044.59	27.08%	33.74%	
Debt Service	4,875,803.70	5,076,456.00		5,076,456.00		1,332,571.00			3,743,885.00	5,076,456.00	104.12%	100.00%	
Capital Imprmt.	191,000.00	100,000.00		100,000.00		26,250.00		23,888.00	49,862.00	100,000.00	52.36%	100.00%	
Reserve for Uncoll.	2,272,315.54	2,302,245.35											Not Required at this time
	51,107,928.42	51,201,217.26	21,661,454.00	18,645,269.31	5,686,130.00	4,894,382.00	2,126,283.00		4,233,439.59	17,028,500.59	33.32%	42.25%	

R# 2-14

**RESOLUTION AWARDING A CONTRACT TO PENNONI ASSOCIATES INC.FOR BOUNDARY AND TOPOGRAPHIC SURVEY WATERFRONT AREA**

**WHEREAS, on November 18, 2013 a Request for Proposals was advertised to seek proposals for Boundary and Topographic Survey Waterfront area; and**

WHEREAS, in accordance with N.J.S.A. 40A:5A-1 et seq. proposals were received on December 10, 2013, at 11:00 a.m. by the bids committee consisting of David Spaulding, Mike Martin, Howard Woolley and Pratap Talwar; and

WHEREAS, the results from the aforesaid Request for Proposals were as follows:

- Pennoni Associates Inc. - Total Score - 97  
105 Fieldcrest Ave. Suite 502  
Edison, NJ 08837  
Proposal Price-\$96,289.00
- Maser - Total Score -90  
331 Newman Springs Road Suite 203  
Red Bank, NJ 07701  
Proposal Price-\$98,910.00
- French & Parrello - Total Score -65  
1800 Route 34 Suite 101  
Wall, NJ 07719  
Proposal Price-\$251,161.00

WHEREAS, following evaluation of the proposals, the evaluation committee recommended that a contract be awarded to Pennoni Associates Inc.who submitted a proposal which met the established criteria, price and other factors and has been deemed an advantageous and responsible firm to perform the services required for the proposal; and

WHEREAS, THE Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds form attached hereto, that sufficient funds are available in the amount not to exceed \$96,289.00 from the City's C-04-112-602 Capital Account Boardwalk.

NOW THEREFORE, BE IT RESOLVED, that the proposal of Pennoni Associates Inc. 105 Fieldcrest Ave. Suite 502 Edison, NJ 08837, in the amount of \$96,289.00, which encompasses the services set forth in the City's Request for Proposals dated December 10, 2013, be accepted as the proposal which best met the established criteria and is most advantageous to the City of Long Branch.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

BE IT FURTHER RESOLVED, that the City Clerk shall advertise notice of award in accordance with law.

OFFERED: Siriani  
SECOND: Bastelli  
AYES: 5  
NAYES: 0  
ABSENT: 0  
ABSTAIN: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH  
I, TERRY L. SCHMUE, MUNICIPAL CLERK OF THE CITY OF  
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING  
TO BE A TRUE, COMPLETE AND CORRECT COPY OF  
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A  
REGULAR MEETING HELD ON 1-1-14  
IN WITNESS WHEREOF, I HAVE HEREUNTO SET  
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE  
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW  
JERSEY THIS 3rd DAY OF JANUARY 2014  
Terry L. Schmue  
MUNICIPAL CLERK, R.M.C.

**CITY OF LONG BRANCH  
OFFICE OF THE FINANCE DIRECTOR  
344 BROADWAY  
LONG BRANCH, NJ 07740**

**CERTIFICATION OF CHIEF FINANCIAL OFFICER**

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

**CONTRACT TO PROVIDE SURVEY WATERFRONT AREA**

Said contract being made as follows:

**PENNONI ASSOCIATES INC. \$96,289.00**

Said funds being available in the form of:

**#C-04-112-602- \$96,289.00 Capital Account Boardwalk**



Ronald J. Mehlhorn, Sr., C.P.A., R.M.A.  
Finance Director, Chief Financial Officer

12/26/13  
Date

# Memo

**To:** Howard H. Woolley, Business Administrator  
**From:** David Spaulding, Purchasing Agent  
**CC:** Ronald J. Mehlhorn  
**Date:** 12/23/2013  
**Re:** Boundary and Topographic Survey Waterfront

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## **Boundary and Topographic Survey Waterfront CY 2014**

A bid Committee consisting of Howard Woolley, Business Administrator Mike Martin, Comptroller Pratap Talwar TDG and, David Spaulding, Purchasing Agent, were in receipt of requests for proposals which were advertised on November 18, 2013 and were received on December 10, 2013.

Pennoni  
105 Fieldcrest Ave Suite 502  
Edison, NJ 08837  
P-908-653-0889  
F-908-653-0530  
www.pennoni.com

**Option # 1 - \$74,219.00**  
**Option # 2 - \$96,289.00**  
**Criteria Evaluation Score 97**

Maser  
331 Newman Springs Road Suite 203  
Red Bank, NJ 07701  
P-732-383-1950  
F-732-383-1984  
www.maserconsulting.com

**Total Base Bid: \$98,910.00**  
**Criteria Evaluation Score 90**

French & Parrello  
 1800 Route 34 Suite 101  
 Wall, NJ 07719  
 P-732-312-9800  
 F-732-312-9800  
[www.fpaengineers.com](http://www.fpaengineers.com)  
**Total Base Bid: \$251,160.00**  
**Criteria Evaluation Score 65**

	Pennoni	Maser	French & Parrello
Stockholder Disclosure	Yes	Yes	Yes
Non-Collusion Affidavit	Yes	Yes	Yes
Bid Form	Yes	Yes	Yes
References	Yes	Yes	Yes
Receipt of Addendum	Yes	Yes	Yes
Affirmative Action	Yes	Yes	Yes
Americans with Disabilities Act	Yes	Yes	Yes
Proof of Business Registration	Yes	Yes	Yes
Pay to Play	Yes	Yes	Yes
Bid Bond Consent Surety	Yes	No	No

**NOTE:**

**Based on the selection criteria and scoring from the respondents for this Boundary and Topographic Survey Waterfront, price and other factors. Purchasing recommends Pennoni be considered for this contract award.**