

**RESOLUTIONS ADOPTED BY THE COUNCIL ON JANUARY 13, 2009:**

**R2-09** RESOLUTION REAPPOINTING EMERGENCY MANAGEMENT COORDINATOR (STANLEY DZIUBA)

**R3-09** RESOLUTION REAPPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATOR (CHARLES SHIRLEY)

**R4-09** RESOLUTION REAPPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATOR (KEVIN HAYES)

**R5-09** RESOLUTION REAPPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATOR (JOSEPH VALENTINO)

**R6-09** RESOLUTION AUTHORIZING THE CITY OF LONG BRANCH TO ENTER INTO A CONTRACT TO PROVIDE ANIMAL CONTROL SERVICES TO THE BOROUGH OF WEST LONG BRANCH – 2009

**R7-09** RESOLUTION AUTHORIZING THE CITY OF LONG BRANCH TO ENTER INTO A CONTRACT TO PROVIDE ANIMAL CONTROL SERVICES TO THE TOWNSHIP OF OCEAN – 2009

**R8-09** RESOLUTION AUTHORIZING THE MAYOR TO SIGN FIREMAN'S FUND INSURANCE COMPANY'S GRANT COMPLIANCE AGREEMENT

**R9-09** RESOLUTION AUTHORIZING CONTRACT FOR ANNUAL VISITING NURSES SERVICES 2009

**R10-09** RESOLUTION CANCELLING MORTGAGE OF MARGARETEE M. RICE, 176 BRANTON AVENUE, LONG BRANCH TO THE CITY OF LONG BRANCH

**R11-09** RESOLUTION AWARDING CONTRACT FOR BADGES FOR CITY BEACHES (JERSEY CAPE DIAGNOSTIC)

**R12-09** RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS

**R13-09** RESOLUTION TO REFUND OVERPAYMENT OF TAXES DUE TO A MONMOUTH COUNTY TAX BOARD JUDGMENT

**R14-09** RESOLUTION ESTABLISHING CASH MANAGEMENT PLAN FOR THE CITY OF LONG BRANCH

**R15-09** RESOLUTION ESTABLISHING CASH MANAGEMENT POLICY OF THE CITY OF LONG BRANCH

**R16-09** RESOLUTION RESCINDING RESOLUTION R379-08

**R17-09** RELEASING ESCROW DEPOSIT (ROSHANSKI)

**R18-09** RESOLUTION AUTHORIZING TWENTY-FOUR MONTH CONTRACT FOR NEWSPAPER LEGAL ADVERTISING SERVICES (THE LINK NEWS)

**R19-09** RESOLUTION DESIGNATING THE LINK NEWS AS THE OFFICIAL NEWSPAPER FOR THE YEAR 2009

**R20-09** RESOLUTION APPROVAL PAYMENT OF BILLS

**R21-09** RESOLUTION MEMORIALIZING CONTRACT FOR EMERGENCY DEMOLITION OF BUILDING AT 95 WEST END AVENUE

**R22-09** RESOLUTION AUTHORIZING APPOINTMENT OF AUDITOR

R# 2-09

**RESOLUTION REAPPOINTING  
EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED** by the City Council of the City of Long Branch that they hereby reappoint Stanley Dziuba as Emergency Management Coordinator for a three year term from January 1, 2009 and to expire on December 31, 2011.

**MOVED:** BROWN

**SECONDED:** GIORDANO

**AYES:** 5

**NAYES:** 0

**ABSENT:** 0

**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF January, 2009

Irene A. Joline  
CITY CLERK, E.M.C.

R# 3-09

**RESOLUTION REAPPOINTING DEPUTY  
EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED** by the City Council of the City of Long Branch that they hereby reappoint Charles Shirley as Deputy Emergency Management Coordinator for a three year term from January 1, 2009 and to expire on December 31, 2011.

**MOVED:** BROWN

**SECONDED:** GIORDANO

**AYES:** 5

**NAYES:** 0

**ABSENT:** 0

**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14<sup>TH</sup> DAY OF JANUARY 2009

Irene A. Joline  
CITY CLERK, E.M.C.

R# 4-09

**RESOLUTION REAPPOINTING DEPUTY  
EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED** by the City Council of the City of Long Branch that they hereby reappoint Kevin Hayes as Deputy Emergency Management Coordinator for a three-year term from January 1, 2009 and to expire on December 31, 2011.

**MOVED:** BROWN

**SECONDED:** GIORDANO

**AYES:** 5

**NAYES:** 0

**ABSENT:** 0

**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF JANUARY 2009

Irene A. Joline  
CITY CLERK, E.M.C.

R# 5-09

**RESOLUTION REAPPOINTING DEPUTY  
EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED** by the City Council of the City of Long Branch that they hereby reappoint Joseph Valentino as Deputy Emergency Management Coordinator for a three-year term from January 1, 2009 and to expire on December 31, 2011.

**MOVED:** BROWN

**SECONDED:** GIORDANO

**AYES:** 5

**NAYES:** 0

**ABSENT:** 0

**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF JANUARY 2009

Irene A. Joline  
CITY CLERK, E.M.C.

R# 6-09

**RESOLUTION AUTHORIZING THE CITY OF LONG BRANCH  
TO ENTER INTO A CONTRACT TO PROVIDE ANIMAL CONTROL  
SERVICES TO THE BOROUGH OF WEST LONG BRANCH - 2009**

**WHEREAS**, pursuant to the Interlocal Services Act, the Borough of West Long Branch is desirous of entering into a contract with the City of Long Branch for the provision of animal control services for 2009; and

**WHEREAS**, the City of Long Branch is desirous of providing said services in accordance with the Agreement annexed hereto which term shall end December 31, 2009; and

**WHEREAS**, the Agreement provides that the City will receive \$17,850.00 per year in compensation payable in quarterly payments of \$4,462.50.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Long Branch that the Mayor be and hereby is authorized to sign the Agreement to provide Animal Control Services to the Borough of West Long Branch in the form annexed hereto.

**MOVED:** BROWN  
**SECONDED:** GIORDANO

**AYES:** 5  
**NAYES:** 0  
**ABSENT:** 0  
**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14TH DAY OF JANUARY, 2009

Irene A. Joline  
CITY CLERK, L.M.C.

R# 7-09

**RESOLUTION AUTHORIZING THE CITY OF LONG BRANCH  
TO ENTER INTO A CONTRACT TO PROVIDE ANIMAL CONTROL  
SERVICES TO THE TOWNSHIP OF OCEAN - 2009**

**WHEREAS**, pursuant to the Interlocal Services Act, the Township of Ocean is desirous of entering into a contract with the City of Long Branch for the provision of animal control services for 2009; and

**WHEREAS**, the City of Long Branch is desirous of providing said services in accordance with the Agreement annexed hereto which term shall end December 31, 2009; and

**WHEREAS**, the Agreement provides that the City will receive \$30,000.00 per year in compensation payable in quarterly payments of \$7,743.75.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Long Branch that the Mayor be and hereby is authorized to sign the Agreement to provide Animal Control Services to the Township of Ocean in the form annexed hereto.

**MOVED:** BROWN

**SECONDED:** GIORDANO

**AYES:** 5  
**NAYES:** 0  
**ABSENT:** 0  
**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14<sup>th</sup> DAY OF January 2009

Irene A. Joline  
CITY CLERK, R.M.C.

R# 8-09

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN FIREMAN'S FUND  
INSURANCE COMPANY'S GRANT COMPLIANCE AGREEMENT**

**WHEREAS**, Fireman's Fund Insurance Company has offered a grant of \$25,000.00 to certain municipalities in the State of New Jersey, including the City of Long Branch; and

**WHEREAS**, the grant is to be utilized for fire safety and education purposes; and

**WHEREAS**, as part of the fund application, the Mayor of the City is required to sign a grant compliance agreement which authorizes Firemen's Fund to review and approve the use of funds before the grant is made and confirm said use after the grant is provided; and

**WHEREAS**, the Council of the City of Long Branch has determined that it is in the best interest of the health, safety and welfare of the citizens in the City of Long Branch to apply for, receive and utilize the grant from Fireman's Fund, as per the recommendation of the Fire Official of the City; and

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Long Branch that the Mayor may sign the Grant Compliance Agreement from Fireman's Fund Insurance Company to apply for and receive a grant for funds to be utilized for fire prevention and education in the form annexed hereto as Exhibit A.

MOVED: BROWN  
SECONDED: GIORDANO

AND ADOPTED UPON THE FOLLOWING ROLL CALL:

AYES: 5  
NAYES: 0  
ABSENT: 0  
ABSTAIN: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF January 2009

*Irene A. Joline*  
CITY CLERK, R.M.C.

**RESOLUTION AUTHORIZING CONTRACT FOR ANNUAL VISITING NURSES SERVICES 2009**

**WHEREAS**, the City of Long Branch has the need to contract for Public Health Nursing Services to be made available for certain residents of Long Branch for the calendar year 2009; and

**WHEREAS**, the Visiting Nurse Association of Central Jersey has provided services relative to various health programs in past years, and City's Health Officer recommends that the City authorize a contract with this organization for said services, in accordance with their proposal annexed hereto; and

**WHEREAS**, Visiting Nurse Association of Central Jersey is a non-profit 501c3 corporation and as such is not subject to N.J.S.A. 19:44A-20.5 et seq. (Pay to Play); and

**WHEREAS**, all contractors awarded professional service contracts are required to comply with City Ordinance # 18-05, and execution of the contract documents AND political Contribution Affidavit, annexed hereto, will serve as acknowledgement by Visiting Nurse Association of Central Jersey that it complies with the Ordinance, and has not made any political contributions that would bar it from being awarded a contract with the City of Long Branch; and

**WHEREAS**, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this contract in the 2009 Temporary Budget, Department of Health, Appropriation # 9-01-071-215, in the amount of \$12,768.00.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Long Branch hereby authorizes an annual contract for calendar year 2009 with Visiting Nurse Association of Central Jersey, for public health nursing services, in accordance with the terms and conditions of the proposal and contract annexed hereto, for a sum not to exceed \$12,768.00.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute any and all necessary document pursuant to said contracts.

**BE IT FURTHER RESOLVED** that the City Clerk shall cause notice of award of this contract to be advertised in accordance with law.

MOVED: BROWN  
SECONDED: GIORDANO

AYES: 5  
NAYES: 0  
ABSENT: 0  
ABSTAINED: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH  
I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009  
IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF JANUARY 2009  
*Irene A. Joline*  
CITY CLERK, S.M.C.



R# 10-09

RESOLUTION CANCELLING MORTGAGE OF  
MARGARETEE M. RICE, 176 BRANTON AVENUE, LONG BRANCH TO  
THE CITY OF LONG BRANCH

WHEREAS, the City of Long Branch originally loaned to Margarete M. Rice the sum of \$10,995.00 on January 10, 2001, which Mortgage loan was recorded on December 4, 2001 in Mortgage Book OR-8065, Page 7771; and

WHEREAS, a Postponement of Mortgage was made on February 10, 2005 and was recorded on June 3, 2005 in Mortgage Book OR-8467, Page 1427; and

WHEREAS, the Office of Community and Economic Development through Tonya Medina has provided to the City Attorney a request that the Mortgage be cancelled of record. That the Mortgagor, Margarete M. Rice, has satisfied the Long Branch RCA Lien attachments which this loan was made;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Long Branch that Mortgage in the amount of \$10,995.00 made on January 10, 2001, recorded December 4, 2001 in Mortgage Book OR-8065, Page 7771 and the Postponement of Mortgage that was made on February 10, 2005, recorded June 3, 2005 in Mortgage Book OR-8467, Page 1427, be discharged of record and the Mayor of the City of Long Branch be and the same hereby is authorized to execute a Discharge of said Mortgage as annexed hereto.

MOVED: BROWN

SECONDED: GIORDANO

AND ADOPTED UPON THE FOLLOWING ROLL CALL:

AYES: 5

NAYES: 0

ABSENT: 0

ABSTAIN: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF JANUARY 2009

Irene A. Joline  
CITY CLERK, R.M.C.

R # 11-9

**RESOLUTION AWARDING CONTRACT  
FOR BADGES FOR CITY BEACHES**

**WHEREAS**, the City of Long Branch has the need to contract with a company for provision of badges to be issued to patrons utilizing City beaches for the 2009 beach season; and

**WHEREAS**, the City has previously contracted with Jersey Cape Diagnostics, Cape May Court House, NJ, a non-profit sheltered workshop, for provision of beach badges, in accordance with the order form attached; and

**WHEREAS**, the Director of Recreation has recommended that it is in the best interest of the City to award a contract to Jersey Cape Diagnostics; and

**WHEREAS**, in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., a local unit of government may, without publicly advertising for bids, award a contract to a sheltered workshop; and

**WHEREAS**, contracts with non-profit 501c3 organizations are exempt from requirements of New Jersey Pay to Play requirements; and

**WHEREAS**, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the certification of funds form annexed hereto, that funds for this contract are available in the 2009 Temporary Budget, Department of Recreation, Bureau of Conservation, Line Item #9-01-083-362, in the amount of \$24,643.20.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Long Branch hereby authorizes a contract with **Jersey Cape Diagnostic**, for provision of **4000 seasonal and 200,000 daily beach badges**, for a sum not to exceed **\$24,643.20**.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said contracts, and the City Clerk is directed to advertise notice of award as required by law.

**OFFERED:** BROWN  
**SECOND:** GIORDANO  
**AYES:** 5  
**NAYES:** 0  
**ABSENT:** 0  
**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH  
I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009  
IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14<sup>TH</sup> DAY OF JANUARY 2009  
Irene A. Joline  
CITY CLERK, N.M.C.

**CITY OF LONG BRANCH  
OFFICE OF THE FINANCE DIRECTOR  
344 BROADWAY  
LONG BRANCH, NJ 07740**

**CERTIFICATION OF CHIEF FINANCIAL OFFICER**

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

**PROVISION OF BEACH BADGES FOR 2009 BEACH SEASON**

Said contract being made as follows:

<b>JERSEY CAPE DISGNOSTIC</b>	<b>\$24,643.20</b>
-------------------------------	--------------------

Said funds being available in the form of:

<b>2009 TEMPORARY BUDGET DEPARTMENT OF RECREATION BUREAU OF CONSERVATION APPRO. LINE ITEM #9-01-083-362</b>	<b>\$24,643.20</b>
---	--------------------

  
\_\_\_\_\_  
Ronald J. Mehlhorn, Sr., C.P.A., R.M.A.  
Finance Director, Chief Financial Officer

1/5/09  
Date

R# 12-01

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS**

**WHEREAS**, the City of Long Branch, in accordance with N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29, may, by resolution, and without public advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, the City of Long Branch has the need to purchase goods or services utilizing State contracts on a timely basis; and

**WHEREAS**, the City intends to enter into contracts with the attached referenced State Contract Vendors through this resolution and properly executed contracts/and or purchase orders, which shall be subject to all the conditions applicable to the current State contracts.

**WHEREAS**, in accordance with New Jersey Local Pay to Play Law, New Jersey Cooperative Purchasing System contracts meet the "Fair and Open" process requirements.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Long Branch hereby authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract vendors on the attached list, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED** by the Long Branch City Council that, pursuant to N.J.A.C.5:345.5(b), no contract amount shall be chargeable, and no purchase shall be made, without prior certification of availability of funds by the Chief Financial Officer and issuance of the required Purchase Order.

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the City of Long Branch and the referenced State Contract vendors shall be from date of adoption of this resolution through December 31, 2009, or the date of expiration of the State Contract, whichever is sooner.

<b>OFFERED:</b>	<u>BROWN</u>
<b>SECOND:</b>	<u>GIORDANO</u>
<b>AYES:</b>	<u>5</u>
<b>NAYES:</b>	<u>0</u>
<b>ABSENT:</b>	<u>0</u>
<b>ABSTAIN:</b>	<u>0</u>

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14 DAY OF JANUARY 2009

Irene A. Joline  
CITY CLERK, R.M.C.

**ATTACHMENT A-1**  
**REFERENCED STATE CONTRACT VENDORS**

<b><u>COMMODITY/SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>CONTRACT #</u></b>	<b><u>T#</u></b>	<b><u>EXP. DATE</u></b>
Playground Equipment	General Recreation, Inc.	59057	T0103	6/09/09
Playground Equipment	Marturano Recreation Co.	59052	T0103	6/09/09
Playground Equipment	Ben Shaffer & Assoc., Inc.	59054	T0103	6/09/09
Portable Sanitation Units	Johnny on the Spot	67385	T0208	1/14/09

**ATTACHMENT A-2  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>T#</u>	<u>EXP. DATE</u>
Antifreeze & Windshield Washer Fluid	Troil Enterprises LLC	66921	T0963	9/24/09
Tires & Tubes	Goodyear Tire & Rubber Co. Authorized Dealer: Edwards Tire	71688	T0123	6/08/09
Batteries, Vehicle & Storage	Lee Battery Service Inc.	60970	T0066	1/15/09
Automotive Lubricants, Engine/Gear Oils, Greases, ATF, & Hydraulic Oil	Troil Enterprises	70845	T0097	1/10/09
Automotive Lubricants, Engine/Gear Oils, Greases, ATF, & Hydraulic Oil	Total Lubrication Service	70844	T0097	1/10/09
Automotive Lubricants, Engine/Gear Oils, Greases, ATF, & Hydraulic Oil	Consolidated Motor Oils, Inc.	70847	T0097	1/10/09
Snow Plow Parts	Seeley Equipment Co.	70290	T0085	11/14/09
Gasoline, Automotive Unleaded	Petroleum Traders Corporation	65047	T0083	3/31/09
Fuel Oil, #1, #2D & Winter Mix	Taylor Oil Co., Inc.	41867	T1845	6/30/09

**ATTACHMENT A-3  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>T#</u>	<u>EXP. DATE</u>
Aftermarket and OEM Automotive Parts	AutoZone Northeast, Inc.	71188	M0065	6/25/11
Parts-Hvy Duty Truck/Bus	Allied Diesel Service Co.	55119	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Beyer Bros. Corp.	55099	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Bucks County Intl. Inc.	55120	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Cambria Automotive Companies	55083	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Campbell Freightliner	55109	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	CCC Heavy Duty Truck Parts	55135	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Cherry Valley Tractor Sales	55102	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Fleet Source LLC	55124	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	F & C Automotive Supply	55126	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	General Spring Service	55131	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Hoover Truck Centers	55081	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Lawson Products, Inc.	55125	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Jim Curley Pontiac Buick	55118	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Johnson & Towers, Inc.	55121	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Sanitation Truck Repairs	55112	T2085	2/28/09
Parts-Hvy Duty Truck/Bus	Smith Motor Co., Inc.	55072	T2085	2/28/09

**ATTACHMENT A-4  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>T#</u>	<u>EXP. DATE</u>
Repair Service-Hvy Duty Truck/Bus	American Hose & Hydraulics Co.	56257	T2108	2/28/09
Repair Service-Hvy Duty Truck/Bus	CCC Heavy Duty Truck Parts	56237	T2108	2/28/09
Repair Service-Hvy Duty Truck/Bus	Intl. Truck of Central NJ	56259	T2108	2/28/09
Repair Service-Hvy Duty Truck/Bus	Ram Hydraulics, Inc.	56244	T2108	2/28/09
Parts/Repair Road Maintenance Equip.	American Hose & Hydraulics	69730	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	Foley Equipment	69705	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	Jet Vac, Inc.	69719	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	Lacal Equipment, Inc	69722	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	Lawson Products Inc.	69709	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	Sanitation Equipment Corp.	69718	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	Seeley Equipment	69713	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	Transaxle Corp.	69731	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	Trico Equipment	69726	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	U.S. Municipal Supply	69715	T2188	8/31/10
Parts/Repair Road Maintenance Equip.	W.E. Timmerman	69716	T2188	8/31/10
Parts & Repair-Lawn & Gronds Equip	Cherry Valley Tractor Sales	67756	T2187	1/15/10
Parts & Repair-Lawn & Gronds Equip	Lacal Equipment Inc.	67774	T2187	1/15/10
Parts & Repair-Lawn & Gronds Equip	Lawson Products Inc.	67758	T2187	1/15/10
Parts & Repair-Lawn & Gronds Equip	Seeley Equipment Co.	67755	T2187	1/15/10
Parts & Repair-Lawn & Gronds Equip	Storr Tractor	67764	T2187	1/15/10
Parts & Repair-Lawn & Gronds Equip	Trico Equipment	67765	T2187	1/15/10
Parts & Repair-Lawn & Gronds Equip	Van Sant Equip. Co.	67763	T2187	1/15/10

**ATTACHMENT A-5  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>I#</u>	<u>EXP. DATE</u>
Tools, Hand (Snap-On)	Snap On Industrial	66332	T0226	1/31/09
Tools, Hand (Craftsman Tools)	A & M Industrial	66328	T0226	1/31/09
Tools, Hand (Ridgid, Delta)	AW Meyer Co., Inc.	66331	T0226	1/31/09
Tools, Power (Snap-On)	Snap On Tools	66103	T0227	1/31/09
Tools, Power (Craftsman Tools)	A & M Industrial	66100	T0227	1/31/09
Tools, Power (Dewalt, Milwaukee)	AW Meyer Co., Inc.	66101	T0227	1/31/09
Stone, Sand, Gravel	Trap Rock	66766	T0142	2/28/08
Tree Trimming Services & Removal	Elite Tree Service, Inc.	72300	T0465	8/31/10
Catch Basins, Castings, Inlets, Manholes	Campbell Foundry Co.	71626	T0148	6/30/11
Electrical Equipment & Supply	Keer Electrical Supply	66164	T0167	7/31/09
Electrical Equipment & Supply	Good Friends Electrical	66167	T0167	7/31/09
Electrical Equipment & Supply	Jewel Electric Supply Co.	66163	T0167	7/31/09
Industrail Supply & Equipment	W W Grainger, Inc.	72605	M0002	11/30/09

**ATTACHMENT A-6  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>T#</u>	<u>EXP. DATE</u>
Firefighter Protective Clothing/Equip. <b>(Morning Pride Gear, Warrington Pro, Servis Turn Out Boots)</b>	Total Fire Group*	71050	T0790	2/28/10
Firefighter Protective Clothing/Equip. <b>(Cairns &amp; Bros. Helmets/Front Pieces)</b>	Mine Safety Appliances*	71054	T0790	2/28/10
Firefighter Protective Clothing/Equip. <b>(Firedex Firefighter Gloves)</b>	Fire Dex LLC*	71053	T0790	2/28/10
Firefighter Protective Clothing/Equip. <b>(Fireguard Firefighter Gloves)</b>	Continental Fire & Safety	71056	T0790	2/28/10
Firefighter Protective Clothing/Equip. <b>(Scott SCBA Equipment)</b>	Scott Health & Safety*	71063	T0790	2/28/10
*Indicates State Contract vendor has authorized purchase through Authorized Dealer List in State Contract documents.				

**ATTACHMENT A-7  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>T#</u>	<u>EXP. DATE</u>
Police/ Homeland Security Equipment Ammunition, Firearms, Supplies	Eagle Point Gun	67873	T0106	4/30/09
Police/ Homeland Security Equipment Ammunition, Firearms, Supplies	Point Blank Body Armor	67880	T0106	4/30/09
Police/ Homeland Security Equipment Ammunition, Firearms, Supplies	Lawman Supply Co. of NJ	67872	T0106	4/30/09
Police/ Homeland Security Equipment Ammunition, Firearms, Supplies	Lanigan Assoc., Inc	67875	T0106	4/30/09
Police/ Homeland Security Equipment Firearms, Supplies, Body Armour	Rays Sports Shop, Inc.	67874	T0106	4/30/09
Police/ Homeland Security Equipment Personal Protective Equipment	General Sales Administration T/A Major Police Supply	67886	T0106	4/30/09
Police/ Homeland Security Equipment Emergency Signal Equipment	Kaldor Emergency Lights	68994	T0106	4/30/09
Police/ Homeland Security Equipment Emergency Signal Equipment	East CoastEmergency Lighting	67879	T0106	4/30/09
Traffic Signal Controllers	ITS Products LLC	68552	T1473	5/15/09
Traffic Signal Controllers	General Hwy. Products, Inc.	68553	T1473	5/15/09
Traffic/Lighting Equipment/Materials	General Hwy. Products, Inc.	70126	T1529	1/31/09
Traffic/Lighting Equipment/Materials	Signal Control Products	66263	T1529	1/31/09
Traffic/Reflective Sheeting	3M CM Division	68374	T0210	4/30/09
Traffic/Alum. Sign Blanks	Custom Products	68026	T0136	2/28/10
Traffic/U-Post Sign Supports	Garden State Hwy. Products	68602	T0121	6/14/09
Traffic Flares	Standard Fusse Corp.	72166	T0076	07/31/10
Traffic Cones, Flexible Delineator Posts & Channelizer Drums	JBC Safety Plastics Inc.	68490	T1033	12/14/10
State Use Products/Office Furniture, Printing, Traffic signs & Barricades	Deptcor State Use Industries	49131	TSU01	6/30/10

**ATTACHMENT A-8  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>I#</u>	<u>EXP. DATE</u>
WCSA Computer Contract	Dell Marketing LP	70256	M0483	8/31/09
WCSA Computer Contract	Gateway Companies	70261	M0483	8/31/09
WCSA Computer Contract	Hewlett Packard Co.,	70262	M0483	8/31/09
WCSA Computer Contract	IBM Corporation	70265	M0483	8/31/09
WCSA Computer Contract	SUN Microsystems	70258	M0483	8/31/09
Furniture-Office/Lounge, Non-modular & Files	Tanner North Jersey, Inc.	69948	T0408	9/30/10
Furniture-Office/Lounge, Non-modular & Files	W.B.Mason	69933	T0408	9/30/10
Furniture-Office/Lounge, Non-modular & Files	Steelcase	70355	T0408	9/30/10
Furniture-Office/Lounge, Non-modular & Files	Global Industries	69980	T0408	9/30/10
Furniture-Office/Lounge, Non-modular & Files	Haworth, Inc.	69979	T0408	9/30/10
Furniture-Office/Lounge, Non-modular & Files	Allstate Office Interiors, Inc.	69938	T0408	9/30/10
Furniture, Computer & Electronic Support	Allstate Office, Interiors, Inc.	62428	T0177	6/30/09
Furniture, Systems, Open Plan/Landscape	Affordable Interior Systems	57038	T0176	1/31/09
Furniture, Systems, Open Plan/Landscape	Allstate Office Interiors, Inc.	57045	T0176	1/31/09
Microcomputers: Rugged Computers (Panasanic)	CDW Government	67176	T1785	11/30/09
Microcomputers: Rugged Computers (Rough Rider Max)	N J Business Systems	67179	T1785	11/30/09
GAS/FSS Reproductive Schedule (Copiers-Purch., Lease, Cost per Copy)	Ricoh Americas Corp.	51464	T2075	6/30/09
GAS/FSS Reproductive Schedule (Copiers-Purch., Lease, Cost per Copy)	Ricoh Americas Corp.	51465	T2075	6/30/09
GAS/FSS Reproductive Schedule (Copiers-Purch., Lease, Cost per Copy)	Sharp Electronics Corp.	51143	T2075	6/30/09
Mailroom Equipment	Garden State Office Systems	63767	T0200	4/14/09

**ATTACHMENT A-9  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>T#</u>	<u>EXP. DATE</u>
Radio Commun. Eq/Acces & Repair	Motorola C & E, Inc.	53804	T0109	6/30/09
Radio Commun. Eq/Acces & Repair	Kenwood Communications Corp. (Dealer: AR Communications)	53746	T0109	6/30/09
Radio Commun. Eq/Acces & Repair	Vertex Standard USA, Inc.	53763	T0109	6/30/09
Tower Maintenance	Trains Towers, Inc.	60657	0125	2/28/09
Wireless Devices and Services	Verizon Wireless	64428	T216A	12/31/08
Telecommunications Eq., Wired	Shared Technologies Fairchild	42117	T1316	2/28/09

**ATTACHMENT A-10  
REFERENCED STATE CONTRACT VENDORS**

<u>COMMODITY/SERVICE</u>	<u>VENDOR</u>	<u>CONTRACT #</u>	<u>T#</u>	<u>EXP. DATE</u>
Motor Vehicles-Law Enforcement	Warnock Automotive Inc.	72468	T0098	9/19/09
4WD Off-Road Utility Vehicle	Xtreme Machines LLC	66439	T2461	8/07/09

R# 13-09

**RESOLUTION TO REFUND OVERPAYMENT  
OF TAXES DUE TO A  
MONMOUTH COUNTY TAX BOARD  
JUDGMENT**

WHEREAS, the City of Long Branch has received from the Monmouth County Tax Board judgments reducing the assessments on certain properties for the years indicated and,

WHEREAS, the taxes on these certain properties for the years indicated are overpaid and,

BE IT RESOLVED, that the City of Long Branch refund to the taxpayer(s) shown below in the amount of the tax overpaid and,

NOW THEREFORE BE IT RESOLVED, that the Finance Department is hereby authorized to issue individual check(s) to the taxpayer(s) shown below and charge 2007 taxes in the total amount of \$332.04.

BLOCK	LOT	OWNER	YEAR	AMOUNT
418	7	Michael Schneck, Trustee for Deluca, Frances 301 So. Livingston Avenue Suite 105 Livingston, NJ 07039	2007	332.04

OFFERED: BROWN  
 SECOND: GIORDANO  
 AYES: 5  
 NAYES: 0  
 ABSENT: 0  
 ABSTAIN: 0

STATE OF NEW JERSEY  
 COUNTY OF MONMOUTH  
 CITY OF LONG BRANCH  
 I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009 IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF JANUARY 2009  
*Irene A. Joline*  
 CITY CLERK, C.M.C.

**RESOLUTION ESTABLISHING**  
**CASH MANAGEMENT PLAN FOR THE CITY OF LONG BRANCH**

**Be it resolved** by the Council of the City of Long Branch, *County of Monmouth*, that for the year 2009, the following shall serve as the cash management plan of the City.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the City of Long Branch funds.

The following are authorized as suitable investments

- Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15. I(e)
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school district of which the local unit is a part.
- Any other obligations with maturates not exceeding 397 days, as permitted by the Division of Investments.
- Local government investment pools which comply with N.J.S.A. 40A:5-15. I (c) and conditions set by the Division of Local Government Services.
- New Jersey State Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A 5- 15 1 (a),

OFFERED: BROWN  
 SECOND: GIORDANO  
 AYES: 5  
 NAYES: 0  
 ABSENT: 0  
 ABSTAIN: 0

STATE OF NEW JERSEY  
 COUNTY OF MONMOUTH  
 CITY OF LONG BRANCH  
 I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009  
 IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF January, 2009  
 \_\_\_\_\_  
 CITY CLERK, R.M.C.

The following Government Unit Depository Protection Act approved banks are authorized depositories for deposit of funds

JPMorgan, Chase  
Millennium BCPBANK  
Wachovia Bank NA  
Bank of America  
Investors Savings Bank  
Sovereign Bank  
State of New Jersey Cash Management Fund  
New Jersey Asset & Rebate Management Program (NJ/ARM)

The above referenced banking and savings institutions are hereby authorized to honor and pay checks, drafts and warrants drawn on the several accounts in said banking institutions, when same are signed in the name of the City of Long Branch by Adam Schneider, Mayor, Howard H. Woolley Jr., Business Administrator, and Ronald J. Mehlhorn Sr., Director of Finance or Michael Martin, Municipal Comptroller.

The following are approved security broker/dealers

*No designated firms as of January 1, 2009.*

The registered principal of any brokerage firm approved above shall be provided with and sign an acknowledgment that they have seen and reviewed the cash management plan

For each month, the Chief Financial Officer shall prepare a report for the governing body that consists of the following

- A summary of all investments made or redeemed
- Any and all financial institutions holding local unit funds
- The class or type of securities purchased or funds deposited
- Income gained on deposits and investments
- Market value of investments and disclosure and how the value was determined
- A listing of accounts or deposits that do not earn interest.

The approved cash management policy is an integral part of this document.

Any official involved with the selection of depositories, investments, broker/dealers shall disclose any material business or personal relationship to the governing body and to the Local Finance Board (*or local ethics board if applicable*).

Any official who in the course of his or her duties deposits or invests in accordance with the plan shall be relieved of any liability for loss of investment.

**RESOLUTION ESTABLISHING**  
**CASH MANAGEMENT POLICY OF THE CITY OF LONG BRANCH**

**Be it resolved** by the City Council of the City of Long Branch , County of Monmouth, That the Chief Financial Officer shall administer the cash management plan adopted on January 1, 2009 through compliance with 40A~5-1 et seq., prudent application of these cash management policies, which shall not conflict the plan in any way.

1. Objectives: The priority of investing practices shall be, in order of descending importance,

**Security, liquidity, and yield.**

A. **Security** : The safety of principal is the foremost objective of the cash management plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

1. **Credit Risk** Credit risk is the risk of loss due to failure of the security issuer or backer Credit risk may be mitigated by:

- a. Limiting investments to the safest types of securities (*indicate rating and agencies to be used*)
- b. Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business.
- c. Diversifying the investment portfolio

2. **Interest Rate Risk:** Interest rate risk is the risk that the market value of the securities in The portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations thereby avoiding the need to sell securities on the open market prior to maturity, and
- b. By investing operating funds primarily in shorter-term securities. *Indicate the number of years*

**B. Liquidity** - *The* portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Investments of various funds should be structured so that they match the potential need. Thus, investments of operating funds should be kept in investments with a maturity of not more than one year Investments of a capital, or long term trust fund nature should match the expected use of the funds, but not to exceed five years Investments should consist of securities with active secondary markets or in mutual funds that permit liquidation at net asset value. Securities shall not be sold prior to maturity with the following exceptions:

1. a declining credit security could be sold early to minimize the loss of principal.
2. a security swap would improve the quality, yield, or target duration in the portfolio.
3. liquidity needs of the local unit require that the security be sold

**C. Yield:** The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on an investment is of least importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The chief financial officer shall carefully evaluate the legality, security, and yield attributes of any investment offering above market yields,

## 11. Standards of Care

### A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio in accordance with State law and this policy. Chief financial officers acting in accordance with the cash management plan and policy shall be relieved of any liability for loss of such moneys due to the insolvency or closing of any depository designated by, or the decrease in value of any investment authorized by, the cash management plan.

Investments shall be made with judgment and care, under circumstances their prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

### B. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material investment in financial institutions with which they conduct business. They shall disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity. Personnel involved in investment activities shall comply with the Local Government Ethics Law

### C. Delegation of Responsibility and Authority

Responsibility and authority to manage the cash management plan and policy is granted to the chief financial officer pursuant to N.J.S.A. 40A:5-14. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the chief financial officer. The chief financial officer: responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

### III. Safekeeping and Custody

A. Authorized Banks for Deposit of governmental Funds: The cash management plan shall list all authorized banks for deposit of governmental funds, Only banks approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) can be approved depositories.

B. Approved Security Broker/Dealers The cash management plan shall list any approved security broker/dealers

C. Internal Controls

1. The Governing body shall act to provide that the agency has an internal control structure that is established, defined and maintained to ensure that the assets of the entity are protected from loss, theft or misuse. The chief financial officer shall develop written internal controls and submit them to the governing body for approval The internal control structure shall be designed to provide reasonable assurance that the assets of the entity are protected from loss, theft or misuse. The concept of reasonable assurance recognizes that

a. the cost of a control should not exceed the benefits likely to be derived.

b. the valuation of costs and benefits of internal controls requires estimates and judgments by management. 2. Internal control practices shall address the following points:

a Control of collusion. Collusion is a situation where two or more employees are working in conjunction to defraud their employer,

b. Separation of transaction authority from accounting and record keeping. By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.

c. Custodial safekeeping. Securities purchased from any bank or dealer including appropriate collateral (as defined by N.J.S.A. 12A:9-105) shall be placed with an independent third party for custodial safekeeping

d. Avoidance of physical delivery securities. Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities

e. Clear delegation of authority to subordinate staff members. Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.

f. Written confirmation or telephone transactions for investments and wire transfer. Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions should be supported by written communications and approved by the appropriate person, Written communication may be via fax if on letterhead and the safekeeping institution has a list of authorized signatures.

g. Development of a wire transfer agreement with the lead bank or third party custodian. This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire transfers.

D. Delivery vs. Payment: All trades where applicable will be executed by delivery vs. payment (DVP). This ensures that securities are deposited in the eligible financial institution prior to the release of funds. Securities will be held by a **third party custodian as evidenced** by safekeeping receipts.

#### IV. Reporting

A. Methods The chief financial officer shall prepare an investment report to the governing body each month, including a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last month. This management summary will be prepared in a manner which will allow the governing body to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the chief executive officer, and the governing body. The report will include the those items outlined in the cash management plan,

B. Performance Standards the investment portfolio will be managed in accordance with the parameters specified within the cash management plan and policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to appropriate benchmarks on a regular basis. *(benchmarks to be established by the governing body could include New Jersey Cash Management plan 30, 60, or 90 day T-bill performance, performance information provided by investment service providers or publishers of financial information such as the Wall Street Journal or by other means acceptable to the governing body)*

#### V Policy

A. Exemption: Any investment currently held that does not meet these guidelines shall be exempted from the requirements of the cash management plan. At maturity or liquidation, such monies shall be reinvested only as provided by the cash management plan and policy.

B. Amendment The cash management plan must be approved by the governing body, by resolution, on an annual basis, and may be amended at any time during the year to reflect changes due to changes in laws, depositories, funds or investments.

OFFERED: BROWN  
SECOND: GIORDANO  
AYES: 5  
NAYES: 0  
ABSENT: 0  
ABSTAIN: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH  
I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF  
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING  
TO BE A TRUE, COMPLETE AND CORRECT COPY OF  
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A  
REGULAR MEETING HELD ON JANUARY 13, 2009  
IN WITNESS WHEREOF, I HAVE HEREONTO SET  
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE  
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW  
JERSEY THIS 14<sup>th</sup> DAY OF January, 2009  
Irene A. Joline  
CITY CLERK, R.M.C.

R# 16-09

**RESOLUTION RESCINDING RESOLUTION 379-08**

WHEREAS the City Council adopted resolution 379-08 on December 29, 2008, and,

WHEREAS extraneous information was contained in the body of said resolution, and,

WHEREAS it is the recommendation of the Director of Finance to rescind said resolution so as not to confuse the public with such erroneous information.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Long Branch, County of Monmouth, that resolution 379-08 is hereby rescinded.

OFFERED:	<u>BROWN</u>
COND:	<u>GIORDANO</u>
AYES:	<u>5</u>
NAYES:	<u>0</u>
ABSENT:	<u>0</u>
ABSTAIN:	<u>0</u>

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH  
I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009  
IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14<sup>TH</sup> DAY OF January 2009  
Irene A. Joline  
CITY CLERK, A.M.C.

R# 17-09

**RESOLUTION RELEASING ESCROW DEPOSIT**

PROJECT: Ziga Roshanski  
BLOCK: 18  
LOT: 24

WHEREAS escrow funds have been posted for the above referenced project, and,

WHEREAS the application is complete.

WHEREAS the applicant has request the return of any escrow deposits; and

WHEREAS the Planning Division has reviewed said request and has recommended release of said guarantee

NOW THEREFORE BE IT RESOLVED by the Council of the City of Long Branch, County of Monmouth, that the Finance Director is hereby authorized to refund the application escrow funds in the amount of \$189.01, plus accrued interest if applicable, to

Zimast Builders, LLC  
One Woodbridge Center  
Suite 610  
Woodbridge, NJ 07095  
Attn: Kim Hillman

OFFERED: BROWN  
SECOND: GIORDANO  
AYES: 5  
NAYES: 0  
ABSENT: 0  
ABSTAIN: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF January 2009

Irene A. Joline  
CITY CLERK, E.M.C.

R# 18-09

**RESOLUTION AUTHORIZING TWENTY-FOUR MONTH CONTRACT  
FOR NEWSPAPER LEGAL ADVERTISING SERVICES**

**WHEREAS**, the City of Long Branch has the need to contract with a media company to provide certain newspaper legal advertising services as required by N.J.S.A. 35:1-1, et seq.; and

**WHEREAS**, through a Fair and Open Process (FO#0023-08), the City advertised on its website the solicitation of proposals for said services; and,

**WHEREAS**, representatives of the City received and opened in public, on December 16, 2008, the one proposal received from The Link News, a weekly newspaper located in Long Branch, NJ; and

**WHEREAS**, subsequent to the date of the bid opening, **Gannett Satellite Information Network, Inc., DBA Asbury Park Press**, submitted a proposal, which, due to its late submission and material defects in its documents, cannot be considered; and

**WHEREAS**, in accordance with NJ statute, the City must publish certain legal ads in newspapers published within its boundaries, and it is the recommendation of the Business Administrator that it is in the best interest of the City to award a contract to the Link News; and

**WHEREAS**, this contract is issued as an open-ended contract and during the contract year certification of funds will be provided by issuance of a Purchase Order at the time of need for services and based upon availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Long Branch hereby authorizes a twenty-four month contract for certain legal advertising services with **The Link News**, in accordance with the RFP and proposal annexed hereto, for a term ending December 31, 2010.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said agreement.

**BE IT FURTHER RESOLVED** that in order to meet the City's need for the services of a daily newspaper in which to publish certain legal advertising, and meet the statutory requirements of N.J.S.A. 35:1-1, the Purchasing Agent is directed to re-advertise for additional proposals.

OFFERED: BROWN  
SECOND: GIORDANO  
AYES: 5  
NAYES: 0  
ABSENT: 0  
ABSTAIN: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14<sup>TH</sup> DAY OF JANUARY 2009

*Irene A. Joline*  
CITY CLERK R.M.C.

R# 19-09

**RESOLUTION DESIGNATING THE LINK NEWS AS THE OFFICIAL  
NEWSPAPER FOR THE YEAR 2009**

**BE IT RESOLVED**, by the City Council of the City of Long Branch that they hereby name the The Link News as the Official Newspaper for the City of Long Branch for the year 2009.

**Moved:** BROWN  
**Seconded:** GIORDANO

**AYES:** 5  
**NAYES:** 0  
**ABSENT:** 0  
**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH

I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 17th DAY OF January 2009

*Irene A. Joline*  
CITY CLERK, B.M.C.

R# 20-09

RESOLUTION  
APPROVAL PAYMENT OF BILLS

WHEREAS, the City Council of the City of Long Branch have examined the bills and the vouchers therefore that are contained on the attached list.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Long Branch that the payment of bills set forth on the attached list are hereby approved.

MOVED: BROWN

SECONDED: GIORDANO

AYES: 5

NAYES: 0

ABSENT: 0

ABSTAIN: 0

State of New Jersey  
County of Monmouth  
City of Long Branch

I, Irene A. Joline, City Clerk of the City of Long Branch do hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council at a Regular Meeting held on JANUARY 13, 2009

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Long Branch, Monmouth County, New Jersey this 14<sup>th</sup> day of January, 2009

Irene A. Joline  
Irene A. Joline, City Clerk

**PUBLIC NOTICE**

Notice is hereby given that the following bills will be submitted for payment approval as of January 13, 2009. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 and 4:30 P.M. Monday through Friday.

279 Broadway Associates	Rent for Municipal Court & Drug Office - January 2009	*	10,000.00
A T & T	Utilities - Telephone - 12/6, 12/16 & 12/21/2008 - Various Locations	*	109.73
American Hose & Hydraulics	Misc. Parts - Truck #4-75 - Fire Dept.		35.40
Apruzzese, McDermott, Mastro & Murphy	Legal Services Rendered - Labor Attorney - November 2008	*	4,808.98 Pymt #6
Big A Trucking Co.	Tire Change - Truck #25-9-75 - Fire Dept.		230.00
Builders' General Supply Co.	Materials for Trailer & Beachfront Signs - DPW		379.36
Centra State Medical Center	Health Program - Wolf Hill School Class Trip - 12/22 & 12/23/08 - Coastal Monmouth Alliance		480.00
Century Office Products	Color Maintenance - Police Dept.		474.95
Circle Chevrolet	Misc. Parts for OEM Director's Vehicle - DPW		23.24
City of Long Branch Clearing Account	Reimburse Clearing Account	*	257.81
City of Long Branch Clearing Account	Reimburse Clearing Account	*	259,769.61
City of Long Branch Clearing Account	Reimburse Clearing Account	*	128,549.94
City of Long Branch Clearing Account	Reimburse Clearing Account	*	816,298.61
City of Long Branch Clearing Account	Reimburse Clearing Account	*	500.00
City of Long Branch Clearing Account	Reimburse Clearing Account	*	390,118.46
City of Long Branch Payroll Agency	Payroll Dated 12/26/2008	*	30,221.21
City of Long Branch Payroll Agency	Payroll Dated 12/26/2008	*	786,077.40
CMF	Printer Paper for Comptroller's Office		164.95
Conte's Car Wash	Motorcycle / Car Wash Contract - December 2008		1,188.50
Continental Fire & Safety	Misc. Equipment for Fire Dept.		1,335.00
Custom Bandag	Re-Tread Tires - DPW		2,815.08
CWA Local 1034, Branch 4	Dental & Vision - January 2009	*	5,700.00
F & C Automotive Supply	Misc. Automotive Parts - Various Vehicles - DPW / Fire Dept.	*	1,165.63
Fort Dearborn Life Insurance	Life Insurance - January 2009	*	1,342.99
Gagliano Appraisal	2008 Tax Appeals - November & December 2008		1,250.00 Pymt #3
Garden State Highway Products	Various Materials & Supplies - Traffic Dept.		1,400.00
Gen-El Safety & Industrial Products	HAZMAT Equipment - Fire Prevention		881.40
Grainger	Misc. Equipment - DPW		239.67
Health Net of New Jersey	Health Benefits - January 2009	*	87,047.60
Hewlett Packard	Printer Cartridges - Various Depts.		743.00

\* DENOTES PREPAY

\*\* SUBJECT TO COMPLETION OF PAYMENT PACKAGE

Horizon Blue Cross Blue Shield	Dental Benefits - January 2009	*	17,288.57
Horizon Blue Cross Blue Shield	Health Benefits - January 2009	*	266,404.34
Jamm Printing	2009 Taxi Cab License Book - City Clerk		98.00
Jersey Central Power & Light	Utilities - Electric - 11/19-12/30/2008 - Various Locations	*	43,052.06
Jersey Elevator Co.	Elevator Maintenance at City Hall Building - December 2008 - DPW		151.73
Jewel Electric Supply	Light Bulbs for City Hall Building - DPW		732.00
Johnny On The Spot	(3) Port-A-John's - Atlantic Avenue & Traux Field - December 2008 - Recreation Dept.		172.84
Keewel Water	Monthly Cooler Rental - November 2008 - Administration		14.00
K-Mart	Wrapping Paper for Holiday Party - Recreation Dept.		199.75
Lawson Products	Misc. Parts for DPW		461.74
Lee Battery Service	Batteries for Truck #25-4-90 - Fire Dept.		219.27
Lowe's Credit Services	Emergency Light Fixtures for Building Dept.		14.36
Modern Equipment Sales & Rental	Misc. Parts for (Spreader) PW #144 - DPW		865.80
Motorola C & E Inc.	Radio Equipment for Fire Dept.		4,005.00
New Jersey American Water	Utilities - Water - 11/5-12/9/2008 - Various Locations	*	1,705.49
New Jersey Natural Gas	Utilities - Gas - 11/14-12/17/2008 - Various Locations	*	1,082.58
NJ Environmental Health Assoc.	2009 Membership Renewal - Michael Kowal - Health Dept.		50.00
NJ Local Boards of Health Assoc.	2008 Membership Dues - Dave Roach - Health Dept.		95.00
Operation Life	Rental of Polling Place for June & November 2008 Election - City Clerk	*	400.00
Petty Cash Fund c/o Ronald Mehlhorn Sr.	Close Out 2008 Petty Cash	*	257.81
Petty Cash Fund c/o Ronald Mehlhorn Sr.	2009 Petty Cash	*	500.00
Princeton Health Press	Guidebooks for Lifeskills High School Curriculum - Coastal Monmouth Alliance		286.20
Ray's Sport Shop	Uniform - Ptl. D. Myers - Police Dept.		764.50
Redwood Biotech Inc.	Oral Fluid Drug Screen Devices - Human Services		517.50
Russomano Enterprises	Rent for DPW - January 2009	*	500.00
Supply Saver Corp.	Printer Cartridges - Police Dept.	*	360.00
Tee's Plus	D.A.R.E. T-Shirts - Coastal Monmouth Alliance		500.00
Thompson Design Group	Professional Services Rendered - Broadway Gateway North - October 2008		101.00
Trico Equipment	Misc. Parts - PW #105 - DPW		918.90
United Parcel Service	Ground Shipment - Police Dept.	*	21.43
Verizon Wireless	Cell Phone Service - 12/16/2008 - Various Depts.	*	1,880.86
Verizon Wireless	Laptop Service - 12/12/2008 - Various Depts.	*	2,000.42
Vision Service Plan	Vision - January 2009	*	1,334.96
W.B. Mason Co.	Various Office Supplies - City Clerk's Office / Comptroller's Office		973.53
Warshauer Electric Supply	Battery for Emergency Lights at Annex Building - DPW		51.00
Zaf's Service Center	Gasoline for Motorcycles - November 2008 - Police Dept.		50.08

\* DENOTES PREPAY

\*\* SUBJECT TO COMPLETION OF PAYMENT PACKAGE

**TOTAL CURRENT**

City of Long Branch Clearing Account  
 City of Long Branch Clearing Account  
 Precise Construction

Reimburse Clearing Account  
 Reimburse Clearing Account  
 Improvements to Manahassett Creek Park - December 2008

**2,881,639.24**

\* 209,621.74  
 \* 169,609.58  
 \* 169,609.58 Pymt #6

**TOTAL CAPITAL**

City of Long Branch Clearing Account  
 City of Long Branch Payroll Agency  
 City of Long Branch Payroll Agency  
 Conte's Car Wash  
 Fort Dearborn Life Insurance  
 Geese Chasers  
 Health Net of New Jersey  
 Horizon Blue Cross Blue Shield  
 Horizon Blue Cross Blue Shield  
 Verizon Wireless  
 Vision Service Plan

Reimburse Clearing Account  
 Reimburse Clearing Account  
 Reimburse Clearing Account  
 Reimburse Clearing Account  
 Payroll Dated 12/26/2008  
 Payroll Dated 12/26/2008  
 Car Wash Contract - December 2008  
 Life Insurance - January 2009  
 Geese Maintenance Control - Lake Area - December 2008  
 Health Benefits - January 2009  
 Dental Benefits - January 2009  
 Health Benefits - January 2009  
 Cell Phone Service - 12/16/2008 - Animal Control  
 Vision - January 2009

**TOTAL DOG**

**27,736.75**

A T & T  
 Atlantic Plumbing Supply Corp.  
 Builders' General Supply So.  
 City of Long Branch Clearing Account  
 City of Long Branch Clearing Account  
 City of Long Branch Clearing Account  
 City of Long Branch Clearing Account

Utilities - Telephone - 12/6, 12/16 & 12/21/2008 - UEZ  
 Plumbing Materials for OCED Building  
 Wood for OCED Building  
 Reimburse Clearing Account  
 Reimburse Clearing Account  
 Reimburse Clearing Account  
 Reimburse Clearing Account  
 Reimburse Clearing Account

\* 73.91  
 \* 22.73  
 \* 706.56  
 \* 72,329.66  
 \* 73.91  
 \* 3,600.37  
 \* 2,955.74

\* DENOTES PREPAY

\*\* SUBJECT TO COMPLETION OF PAYMENT PACKAGE

City of Long Branch Payroll Agency	Payroll Dated 12/26/2008	*	253.90
City of Long Branch Payroll Agency	Payroll Dated 12/26/2008	*	3,346.47
Conte's Car Wash	Car Wash Contract - December 2008	*	77.10
Fort Dearborn Life Insurance	Life Insurance - January 2009	*	9.80
Health Net of New Jersey	Health Benefits - January 2009	*	1,255.27
Horizon Blue Cross Blue Shield	Dental Benefits - January 2009	*	156.16
Horizon Blue Cross Blue Shield	Health Benefits - January 2009	*	1,508.99
K-Mart	Misc. Items for Residents of Hobart Manor - CDBG Community Assistance		450.00
Stavola Asphalt Co.	Materials for OCED Building		162.68
Vision Service Plan	Vision - January 2009	*	25.52

**TOTAL HUD**

---

**87,008.77**

CCTS Tax Lien 1 LLC	Tax Sale Premium	*	1,000.00
City of Long Branch Clearing Account	Reimburse Clearing Account	*	44,155.44
City of Long Branch Clearing Account	Reimburse Clearing Account	*	7,579.25
City of Long Branch Clearing Account	Reimburse Clearing Account	*	6,618.54
City of Long Branch Clearing Account	Payroll Dated 12/26/2008	*	281.74
City of Long Branch Payroll Agency	Reimburse Clearing Account	*	1,895.25
City of Long Branch Payroll Agency	Payroll Dated 12/26/2008	*	6,336.80
Fort Dearborn Life Insurance	Unemployment - December 2008	*	94.39
Health Net of New Jersey	Life Insurance - January 2009	*	0.98
Horizon Blue Cross Blue Shield	Health Benefits - January 2009	*	1,803.43
Michael R. Leckstein, Esq.	Dental Benefits - January 2009	*	78.08
Thompson Design Group	Condemnation Commissioner - Broadway Arts Center - Lighthouse Mission - Gopal Panday	*	3,148.00
Thompson Design Group	Professional Services Rendered - Pier Village III - November 2008	*	1,173.11
Thompson Design Group	Professional Services Rendered - General Services - October & November 2008		15,111.66
Thompson Design Group	Professional Services Rendered - Broadway Gateway North - October & November 2008		3,307.00
Thompson Design Group	Professional Services Rendered - Broadway Arts Center - October 2008		852.00
Thompson Design Group	Professional Services Rendered - Pier Village III - October & November 2008		10,576.89
Thompson Design Group	Professional Services Rendered - Pax Plaza - October & November 2008		10,000.00
Tuzzio's	Food for Coaches Meeting - 12/13/2008 - Recreation Dept.		196.00
Vision Service Plan	Vision - January 2009	*	12.76
William M. Feinberg, Esq.	Condemnation Commissioner - Broadway Arts Center - Lighthouse Mission - Gopal Panday	*	4,431.25

\* DENOTES PREPAY

\*\* SUBJECT TO COMPLETION OF PAYMENT PACKAGE

TOTAL TRUST OTHER

118,652.57

\* DENOTES PREPAY

\*\* SUBJECT TO COMPLETION OF PAYMENT PACKAGE

R# 21-09

**RESOLUTION MEMORIALIZING EMERGENCY CONTRACT FOR  
DEMOLITION OF BUILDING AT 95 WEST END AVENUE, LONG BRANCH**

**WHEREAS**, on January 3, 2009, a building at 95 West End Avenue (Block 131, Lot 14) suffered extensive damage as a result of a fire; and

**WHEREAS**, on January 4, 2009, Kevin Hayes, City Fire Official, determined the building to be structurally unsound, endangering the building on adjacent property, and compromising the safety of the Fire Investigation Team investigating the cause of the fire; and

**WHEREAS**, pursuant to City Ordinance #262-19, N.J.S.A. 40A:11-6, and N.J.A.C. 5:34-6.1, having declared the building to be an imminent hazard to public safety, the Fire Official notified the City Administrator, and, upon receiving authorization to proceed, contacted Mazza & Sons, Inc., a local demolition company, to immediately respond to the scene and begin demolition of the structure; and

**WHEREAS**, in accordance with New Jersey Statute, on January 7, 2009, the Fire Official filed with the City Purchasing Agent a report, annexed hereto, documenting the circumstances of the emergency; and

**WHEREAS**, Mazza & Sons, Inc., has provided a detailed invoice for their services in the amount of \$44,660, and the Business Administrator has reviewed same and recommended that the City memorialize an emergency contract to this firm; and

**WHEREAS**, the City Attorney has been provided with documentation detailing this emergency contract, and directed to determine the course of action to be taken by the City to recover the cost of the expenses relating to said demolition; and

**WHEREAS**, contracts issued as a result of public exigencies are exempt from compliance with N.J.S.A. 19:44A-20.4 et seq. , and, in accordance with statute, the required Emergency Procurement Report is being filed with the Director of the Division of Local Government Services; and

**WHEREAS**, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this contract are available as follows:

**CDBG Budget:**

**Appropriation Line Item # H-02-032-204, in the amount of \$8,000**  
**Appropriation Line Item # H-02-033-204, in the amount of \$30,000**  
**Appropriation Line Item # H-02-034-204, in the amount of \$5,000**

**2009 Temporary Budget**

**Director of Building and Development**

**Demolition**

**Appropriation Line Item #9-01-126-611, in the amount of \$1,660**

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Long Branch hereby memorializes an emergency contract to **Mazza & Sons, Inc.**, for demolition of the building at 95 West End Avenue, in accordance with the documents annexed hereto, **for an amount not to exceed \$44,660.**

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said contract.

**BE IT FURTHER RESOLVED** that the Fire Official and the City Attorney are hereby directed to file any and all necessary documentation to protect the interests of the City in recovery of costs related to demolition of said building.

OFFERED: BROWN  
SECOND: GIORDANO  
AYES: 5  
NAYES: 0  
ABSENT: 0  
ABSTAIN: 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH  
I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13, 2009  
IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14<sup>TH</sup> DAY OF JANUARY, 2009  
*Irene A. Joline*  
CITY CLERK, E.M.C.

R# 22-09

**RESOLUTION AUTHORIZING APPOINTMENT  
OF CITY AUDITOR**

**WHEREAS**, the City of Long Branch is required by statute to appoint a Registered Municipal Accountant to conduct an audit of financial statements of the City for the year ending December 31, 2008, and to prepare and file the City's Annual Financial and Debt Statements with New Jersey Department of Community Affairs, Division of Local Government Services; and

**WHEREAS**, the City, through Fair and Open Process #FO-017-08, has advertised the solicitation of proposals for said services, received and opened in public on December 16, 2008, and the following proposal was received:

**Hutchins, Farrell, Meyer & Allison, P.A.**

**WHEREAS**, the proposal was reviewed by the Business Administrator, and it is his recommendation that it is in the City's best interest to appoint Robert W. Allison, CPA, RMA, as City Auditor to perform the audit, and provide additional accounting services as may be required during the 2009 contract year; and

**WHEREAS**, all contractors awarded professional service contracts are required to comply with City Ordinance #18-05, and execution of the contract documents and Political Contribution Affidavit will serve as acknowledgement by Hutchins, Farrell, Meyer & Allison that it complies with the Ordinance, and has not made any political contributions that would bar it from being awarded a contract with the City of Long Branch; and

**WHEREAS**, this contract is issued as an open-ended contract and during the contract year certification of funds will be provided by issuance of a Purchase Order prior to any work being assigned under the contract, and subject to availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Long Branch hereby appoints Robert W. Allison, of the firm of Hutchins, Farrell, Meyer & Allison, as City Auditor to conduct the audit of 2008 financial records, prepare and file the Annual Financial and Debt Statements, prepare and file the Annual Reports with NRMSIRS, and to provide additional accounting services as may be required and assigned during the contract year, in accordance with the request for proposals and contract document annexed hereto.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute any and all necessary document pursuant to said agreement.

**OFFERED:** BROWN  
**SECOND:** GIORDANO  
**AYES:** 5  
**NAYES:** 0  
**ABSENT:** 0  
**ABSTAIN:** 0

STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
CITY OF LONG BRANCH  
I, IRENE A. JOLINE, CITY CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON JANUARY 13 2009  
IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14 DAY OF JANUARY 2009  
Irene A. Joline  
CITY CLERK, N.J.C.